



MEETING MINUTES

A-NZ Service Provider Forum

Date: 3 December 2020

Time: 11:00am – 1:00pm (all times are in Sydney local time)

Chair	Mark Wierzbicki, Director, New Zealand Peppol Authority	
Co-chair	Mark Stockwell, Director, Australian Peppol Authority	
Members	Services Australia	Link4
	Esker	Pacific Commerce
	Ozedi	IBM Australia
	MessageXchange	Pagero AB
	Storecove	Xaana Pty Ltd
	BE2BE NZ Pty Ltd	Payreq Australia Pty Ltd
	Edicom Capital S.L	B2B Router
	Xero	The Block Ledger Pty Ltd
	Havi Technology Pty Ltd	Open Test
	Basware Corporation	Cloud Trade Technologies
	Celtrino (EDI Factory Pty Ltd)	SAP SE
Guest		
Observers	Various service providers undertaking accreditation were not identified to protect any potential commercial sensitivities Rick Harvey	
Apologies	No apologies received	
Next meeting	2 February 2021	

Agenda item: 1 – Welcome and administration

- The chair welcomed attendees
- Minutes accepted
- Action items update provided (refer to action items summary)

Agenda item: 2 – Peppol Authority updates

- a) Accreditation progress
 - There were no new accreditations in Australia or New Zealand last month.
 - o NZ – 19 accredited 6 in progress.¹
 - o AU – 22 accredited and 19 in progress
- b) A-NZ specification update
 - o Updated AU NZ spec and schematron (v1.0.4) were published on Github on 17 November.
 - Details of the release on available on the same Github page

¹ Numbers include mutual accreditation.



- Key changes include 2 new rules and 5 updated rules, and updated code lists.
- Peppol had to do a hot fix immediately after the release. There were other proposed changes that we were not advised of until quite late.
- We issued an email to this group 6 November advising of the additional changes that we were unaware of previously. One change involved changing 50 rules from ‘warning’ to ‘fatal’. We would like to thank those of you that responded in the short timeframe.
- We took a conservative approach and decided not to change any of the 50 rules because:
 - These restrictions are imposed by EN and there was no business / legal impact.
 - The change included limiting Payment Means to appear only once on the invoice and we identified that would cause issues to A- NZ communities.
- This situation raises a broad question – **to what extent our local A-NZ spec should align with BIS billing.**
- All of the changes in past mostly make business sense, however we seek your feedback.

Feedback / discussion in meeting

- A-NZ Peppol Authorities are reviewing the release process and will discuss with Peppol to address gaps and seek improvements.
- There is some level of dependency on European Standard (i.e. European Norms, EN) , but we are not involved or have much influence.
- PINT will face same broad issue or is it easier for us to keep all specs as similar as possible?
- How strictly should we align to the European one.
- We would like your thoughts on the change management process.
- Different markets have different needs, understand Peppol was chosen because it was there and operating but we need to focus on interoperability otherwise the benefit is underpinned.
- We need to keep pushing back to Peppol about our region and Singapore. We have been ‘overlooked’ in the early stages; we need to have input not just find out about the output.
- If there was one standard that met everyone’s needs it would be ideal, how do we get as close to that as possible?

Action Item	Description	Responsible	Status
2020/12 -01	Conversation with OpenPeppol regarding: <ul style="list-style-type: none"> - Reliance on/restrictions by EN - How to get involved earlier and provide input, e.g. can we request observer status on CEF? 	A-NZ Peppol Authority	Open

c) Reporting

- We are making an update to the Reporting Guidance note to clarify the requirements on reporting of senders.
- In some instances, a receiving AP has been reporting information on entities sending to them, but we need only sending AP’s need to supply sending information. If receiving AP’s report then the information is duplicated.
- The update will be issued soon and will be version 1.1 as it is only a minor update.
- We now have 100% reporting and thank everyone for reporting in a timely manner.
- Analysis of information on End Users in the Peppol Directory shows there are some issues with the quality of the information. The distributed paper with analysis on AU entries in the Peppol Directory was discussed.



Action Item	Description	Responsible	Status
2020/12-02	Consider the issues identified in the Peppol Directory analysis paper and correct any issues	All SPs	Open
2020/12-03	Set up work group to analyse Peppol Directory data quality and develop a set of recommendations	A-NZ Peppol Authority	Open

Agenda item: 3 – Service Provider updates

- An issue was raised in Peppol that SMP using HTTP have caused security concerns and should move to HTTPS. Rick Harvey encouraged the group to provide input to assist Peppol prioritise this.
- This is an open ticket (Peppol Jira TICC-153). We will share details via email if some service providers do not have access to Jira.

Action Item	Description	Responsible	Status
2020/12-04	Service providers (SMPs) to provide feedback directly on Jira or to the authorities to collate	SMP Service Providers and A-NZ Peppol Authorities	Open

Agenda item: 4 – OpenPeppol activities

- a) PINT update
 - Georg is still working on the migration document and the specification
 - The management committee has come back and is looking for some reassurance that PINT will work i.e. some testing
 - They would also like the POINT proposal to be circulated to a wider audience and Georg is currently working through how this might work.
 - If it does go out to a wider audience it is most likely the timeframes proposed will need to change
- b) New Peppol documents
 - There are three types of documents under review:
 - o Agreements
 - o Policy (Internal regulation), and
 - o Operational procedures
 - Documents are being rewritten with expected completion date of mid to late January 2021.

Agenda item: 5 – Invoice Content and Invoice Response Working Group update

Invoice content

- Industry Practice Statement published on Github [A-NZ-Industry-Practice-Statements](#)
- We expect C1/C4 software providers are building to this level of specification and encourage C4 providers to discuss this with C4 clients.



- We are looking to add ‘capabilities’ to Access Point web page and Software products more broadly, will advise further at the next meeting.
- Will you accredit C4 end users? We are looking at software (C1) at this stage, but we will also encourage C4 receivers. We are encouraging c1 and C4 to meet halfway. We will come back in February with a plan for how we will do this.

Action Item	Description	Responsible	Status
2020/12-05	Develop approach to which DSPs are supporting Invoice Content.	A-NZ Peppol Authority	Open

Invoice Status

- Chao advised the first cut of the draft has been distributed to the small working group and will distribute to this forum with the hope to finalise by Christmas. The group agreed to provide responses by 14 December.
- The forum discussed compliance/enforcement approach. Similar to invoice contents:
- We are thinking to publish access point providers’ capability to support invoice response.
- We have received feedback that invoice response should be strongly promoted, including raising awareness for end users (c1/C4) and authorities overall promoting it more actively. Some have suggested to include this in interop testing, but most others think this is too stringent for now.
- If we do NOT go down the accreditation / interop testing path, there are only a few options to prove capability
 - o Self-claim – provide a statement to authorities saying you are able to support it
 - o Provide some evidence, e.g. voluntary testing with another AP/C4 or already providing this capability in production (with live clients)
- The same approach would be used if an access point supports other BIS.

Agenda item: 6 Adoption progress updates

Australian update

- A Minister’s round table was held with some high profile large businesses and their advisers. Part of the message was around supporting small businesses and the recovery of the Australian economy. There was strong support across the board. They wanted more understanding at their CFO level – we encouraged them to implement pilots to get started.
- Businesses in attendance – BHP, BOC Gas, Bunnings, Coles, Lendlease, NAB, Officeworks, Optus, Origin Energy, PwC, Telstra, Westpac
- Federal government agencies are on track for 80% adoption, but we are expecting to see a bottle neck around June 2020.
- Consultation – might see more around state and local soon but we won’t see business information for a while.
- Q. Is business just receiving or also sending? Both would be expected.

New Zealand update

- We have a number of interested government agencies.
- Talking to people, everyone thinks e-invoicing is a good idea, but how to get people to act on it, so we have engaged a research company to assist. Anything we can share we will.
- We have sent an Advanced Notice email about an RFP for a syndicated contract for government agencies. Expected closure 15 January – SPs asked for sufficient time given Christmas close down.
- Keen to make industry practice statements part of SPs implementation in NZ.



Agenda item: 7 Other business

- a) Survey results discussed, generally positive regarding frequency and way forum is run
- b) Thank you to all and wished safe holiday. Looking forward to next year
- c) Next meeting – Tuesday 2 February 2021

Action item summary

Open Action Items (including new action items raised)

Action item	Description	Responsible	Status	Progress/Comments
202002/04	Gather learnings from interoperability testing requirements to determine any gaps and clarify testing requirements. Convene hook-up to share learnings from recent testing, to provide to OpenPeppol so they can update their documents where there is ambiguity.	A-NZ Peppol Authority	Open	A-NZ Peppol authorities have processes in place and will actively source anonymised feedback related to accreditation and e-invoicing implementation. Will present feedback on a monthly basis to SPF forum. Authority to issue template to capture learnings (Interoperability, intelligence, requirements issue etc) Can be anonymised Will do first report back at next meeting with view to close item and make this a standard cycle Update Form issued end of November, 2 response in AU and 1 in NZ. This item will be closed and added to the agenda as a regular item.
202002/08	Understand each member's onboarding strategy	A-NZ Peppol Authority	Closed	AU Meetings have commenced with Service Providers and are ongoing. Goal is to have 1 on 1 with service providers anticipate having meetings set up in current month or 2. ATO and MBIE will attempt to complete this first round pre-Christmas.



				<p>NZ</p> <p>Want to understand customer’s journey – will also be communicating on what is happening in NZ</p> <p>Update</p> <p>- Process started:</p> <p>AU should be completed in new year.</p> <p>Plan to develop a formal process with regular scheduled contact e.g. 6 mthly</p> <p>Action item will be closed and standing agenda item on service provider onboarding progress to be added.</p>
2020/09/01	Review need for interoperability testing if SP passes new test harness 2.0	AU-NZ PA	Open	On hold – need details from OpenPeppol on incorporating A-NZ specifications
2020/12 -01	Conversation with OpenPeppol regarding: <ul style="list-style-type: none"> - Reliance on/restrictions by EN How to get involved earlier and provide input, e.g. can we request observer status on CEF?	A-NZ Peppol Authority	Open	
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