



MEETING MINUTES

A-NZ Service Provider Forum

Date:	27 April 2021
Locations:	Time:
Sydney, Brisbane, Melbourne	11:00am – 1:00pm
Wellington	1:00pm – 3:00pm
GMT	1:00am – 3:00am

Chair	Mark Wierzbicki, Director, New Zealand Peppol Authority		
Members	Services Australia	Link4	Pacific Commerce
	Esker	IBM	Pagero
	Ozedi	Xaana	Payreq
	MessageXchange	B2B Router	Luca+
	Storecove	Open Text	Cloud Trade Technologies
	BE2BE NZ	SAP SE	Capability Wise
	Edicom Capital S.L	Xero	Havi Technology
	Celtrino	Tickstar AB	Basware Corporation
	Fuji Xerox	Valtatech	Rick Harvey – Layer Security
Observers	Various Service Providers that have submitted an EOI		
Guest			
Apologies	Simon Foster		
Secretariat	Rose McBride, Australian Peppol Authority, Craig Smith New Zealand Peppol Authority		



Agenda item: 1 – Welcome and administration

- The chair welcomed attendees and acknowledged new members Valta Technology and Rick Harvey from Layer Security.
- Previous meeting minutes accepted.
- Action item update provided (refer to action items summary on page 4).

Agenda item: 2 – Peppol Authority updates

Accreditation progress and feedback received

- Australia have 26 accredited service providers and have accredited Valta Technology since last meeting with mutual recognition with New Zealand in progress.
- New Zealand have 21 accredited service providers.

A-NZ extension / release update

- **NZ: minor updates to clarify tax / legal requirements**
 - Note field can be used to include the text 'Tax Invoice', which is a legal requirement for tax invoices.
 - Clarified the format of the GST number, value is 9 digits. If only 8 digits are supplied, then a leading zero should be added. Examples updated.
 - NZ bank account number (16 digits) should be populated in one field (account number), while in Australia, BSB and account number are two separate fields.
- A-NZ monitoring all updates on JIRA. No significant changes mainly editorial corrections.
- Email sent 13/4/21 regarding UBL-SR changes. There were 50 items that had been changed from Warning to Fatal from BIS Billing in November 2020 release. Analysis and feedback showed most rules can be adopted with a small number being kept as warning.
- A-NZ BIS billing will support the inclusion of multiple Payment Means, versus BIS Billing has imposed a restriction of one.
- A-NZ extension will be published two weeks after the release of BIS Billing, i.e. publication on 17 May, and effective (mandatory) from 31 May 2021.

Peppol Ready

- Thank you to everyone for the applications and feedback received. Peppol Ready information is being revised and criteria will be sent out to the group for consultation later this week.
- NZ are applying the criteria as set out in the previous SP forum, forms have been sent out to those that have shown interest.
- Australia are still refining the AU process and criteria.
- Service providers would like there to be a consistent approach from A-NZ PA's as there seems to be some diversion on this topic.

Reporting and directory

- Increase in number of End Users registered in Peppol Directory – over 1200 AU and over 600 NZ.
- Reminded Service Providers to ensure information is registered in the Peppol directory.
- How can we get more market segment information? We understand there are concerns about commercial sensitivity and privacy issues with reporting, so information would be aggregated.
- Service providers are reporting to monthly requirements. If they can see the reports, they can determine potential information that can be provided.
- Low numbers don't allow for much insight into other data. Focus should be on growing network not on the data.
- ATO can use ABNs to obtain demographic and location information. MBIE can use the NZBN for similar purposes. This currently only applies to e-invoice receivers and does not provide any information on e-invoice volumes.
- The Australian Peppol Authority's intent is to make number of ABN's and invoices per month publicly available and share with this forum.



Action Item	Description	Responsible	Status
2021/04/27-01	PAs to provide aggregated statistical reports of data gathered from SPs	A-NZ Peppol Authorities	New

Agenda item: 3 – Service Provider updates

- It was noted that a certain Peppol accredited access point was implementing the 3-corner EDI model with their client rather than the 4 corner Peppol model, which is contrary to the spirit of Peppol and open business networks.
- Is 'take up' volume being reported, can we tell if a business has one Access Point or more?

Agenda item: 4 – OpenPeppol activities

New Peppol Agreements

- Review has progressed to alignment of the body of work, comparing across the workstreams (Agreements, Operating Agreements and Internal regulations).
- OpenPeppol aim to start service provider review in May and will issue communication.
- A-NZ Peppol Authorities will also replicate and issue notification as well, so the email isn't missed by any service providers.

Note OpenPeppol email regarding PKI provider DigiCert

- DigiCert will be changing their IP address range of its OCSP server.
- The update has been postponed providing more time for anyone who might need to adjust firewall settings. New date is 15 June 2021.

OpenPeppol elections

- Elections are open now and submissions should be sent to OpenPeppol no later than 7 May 2021.
- Australian Peppol Authority is planning to nominate Mark Stockwell for the Managing Committee Peppol Authority Representative.
- New Zealand Peppol Authority will be nominating Craig Smith for the Agreements, Policies and Procedures Change Management Board (APP CMB).
- Service Providers are encouraged to nominate for positions that are open to them.

Agenda item: 5 Adoption progress updates

Australia

- Three more government agencies added since last meeting Dept. of Prime Minister and Cabinet, National Indigenous Australians Agency and National Drought and North Queensland Flood Response and Recovery Agency.
- During March panel Service Providers on the government procurement panel presented demonstrations to various agencies, this has led to several agencies moving into planning and approaching service providers.
- State and local government interest has increased, and several have reached out to us. A Victorian government agency has a proof of concept and local government have 2 pilots in planning stage.
- Large business pilots are continuing.
- Champion Adoption Network (CAN) held first meeting 25 March 2021. Topics included common barriers to adoption, innovative ways to solve, coordinated communication approach. CAN attendees were very interested in stories and insights into adoption experiences. The CAN advised there is a need for adoption to focus on SME and how SME's can reflect on small businesses. Next CAN meeting planned for July.
- Liaising with Dept of Industry to have e-invoicing information on business.gov.website.



New Zealand

- E-invoicing Adoption Leaders Group had its first meeting. Members included CFOs and country managers of some large New Zealand businesses. Minister Stuart Nash and MBIE Chief Executive participated in the meeting. Second meeting will be held 17 May.
- Syndicated Contracts close to completion.
- New website live www.einvoicing.govt.nz

Action Item	Description	Responsible	Status
2021/04/27-02	Real/perceived barriers to supplier onboarding for government	A-NZ Peppol Authorities	New

Agenda item: 6 Other business

Other business items

- Thanked attendees
- Next meeting Tuesday 8 June 2021
- Agenda item for next meeting: Supplier Onboarding discussion
- Meeting closed 1pm (AEDT)

Action item summary

New action items

Reference	Action Item	Status	Responsible	Comment
2021/04/27-01	PAs to provide aggregated statistical reports of data gathered from SPs	New	A-NZ Peppol Authorities	New action item
2021/04/27-02	Real/perceived barriers to supplier onboarding for government	New	A-NZ Peppol Authorities	New action item

Open action items

Reference	Action Item	Status	Responsible	Comment
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Closed action items (closed this meeting)

Reference	Action Item	Status	Responsible	Comment
2021/03/16-01	Update terms of reference to include Peppol members that support the A-NZ environment to participate as members.	Closed	A-NZ Peppol Authorities	27/4/21 SP Forum Terms of reference updated to allow members other than service providers to attend forum – sent out with papers to SPs Item closed