



MEETING MINUTES

A-NZ Service Provider Forum

Date:	20 July 2021
Locations:	Time:
Sydney, Brisbane, Melbourne	11:00am – 1:00pm
Wellington	1:00pm – 3:00pm
GMT	1:00am – 3:00am

Chairs	Mark Stockwell & Mark Wierzbicki, Director, New Zealand Peppol Authority		
Members	Services Australia	Link4	Pacific Commerce
	Esker	IBM	Pagero
	Ozedi	Xaana	Payreq
	MessageXchange	B2B Router	Luca+
	Storecove	Open Text	Cloud Trade Technologies
	B2BE NZ	SAP SE	Capability Wise
	Edicom Capital S.L	Xero	Havi Technology
	Celtrino	Tickstar AB	Basware Corporation
	Fujifilm	Valtatech	Layer Security Pty Ltd
	Ezzydoc Software	Transsoft	
Observers	Various Service Providers that have submitted an EOI		
Guests			
Apologies	Matt Lewis (Capability Wise)		
Secretariat	Nerida Quinnell, Australian Peppol Authority, Craig Smith, New Zealand Peppol Authority		



Agenda item 1 – Welcome and administration

- The chair welcomed attendees and acknowledged new member Tranzsoft.
- Previous meeting minutes accepted.
- Action items to be addressed in agenda (refer to action items summary on page 4 -5).

Agenda item 2 – Peppol Authority updates

Accreditation progress

- Tranzsoft was welcomed who has recently become accredited in New Zealand.
- Australia has 27 accredited service providers and New Zealand now has 23.

A-NZ extension / release update

- **Payment Means Guidance Note**
 - Guidance Note will be finalised soon.
 - A final confirmation is required about PayID with NPPA regarding how to specify the type of PayID (e.g. phone nbr, email, ABN/ACN)
 - No changes will be made regarding the URI/URL guidance.
- **PINT Proof-of-concept (PoC)**
 - The PINT PoC has been approved and is currently with OpenPeppol for consideration.
 - The team has prepared a draft A-NZ specialisation based on the current specifications. This has included feedback received. Once the paper has been completed it will be circulated for consultation.

Reporting

- May figures provided to the forum prior to the meeting. Currently finalising June.
- Australia have approx. 5,000 end users
- New Zealand have approx. 2,000 end users

Agenda item 3 – Service Provider updates

End users transferring between SPs

- As the number of accredited providers grows the forum will need to consider the implications of end users wanting to swap or use multiple providers
- This will likely create a lag time between the removal and re-addition onto the Peppol Network
- The OpenPeppol Agreements Revision Task Force (ARTF) has placed this on the backlog and will take some time to be addressed.
- Australia and New Zealand could address this in the interim through a guidance note.

Organisational routing

- New Zealand has adopted Organisational Part Numbers (OPN) that are associated with an NZBN so can be used to provide routing within an organisation. It is acknowledged that the ABN does not have this functionality.
- There is no single way to address organisational routing in Australia – businesses should make their own commercial decisions based on advice on options from service providers.



Action Item	Description	Responsible	Status
2021/07-20-01	Reach out to Peppol and other Peppol Authorities to see if there are any established models for reducing time lag and issues when End Users request to switching service provider	A-NZ Peppol Authorities	New
2021/07-20-02	Service providers to contribute suggestions to inform possible development of a guidance note to facilitate End Users switching service providers	Service Providers	New

Agenda item 4 – OpenPeppol activities

General Assembly

- Overview was provided about the role and events of the General Assembly.
- The Asia-Pacific region now accounts for a third of the total membership of the network and we have seen the strongest member growth in the last 12 months.
- The nominated providers were acknowledged by the chair.

Committee	Who	Company
PA Representatives to the APPCMB	Craig Smith	MBIE
SP representatives to the APPCMB	Simon Foster	Xero Limited
PoACMB	Simon Foster	Xero Limited
eDelivery Community (eDEC) CMB Members	Bård Langøy	Pagero AB
Election Committee - Service Provider Representative	Manjeet Yadav	ValtaTech
General Assembly SP Rep	Ger Clancy	IBM

New Peppol Agreements

- The review of over 700 comments received during consultation has almost been completed.
- Beginning to work to implement some of the required updates that we are responsible for.
- Work ongoing over the European summer to address End User Reporting – headed up by Simon Foster.
- Unsure of what the backlog of work will entail – it is extensive. Agreements, Policies and Procedures CMB (APPCMB) has responsibility.

Peppol Community Updates

- This will become a standing agenda item so Service Providers can have direct information from the variety of committees
- Craig Smith and Simon Foster spoke about the APPCMB
 - Will meet for the first time late this year
 - First task will be to consider the ‘backlog’ items not able to be completed in the Agreements, Internal Regulations, and Operational Procedures development process
 - Will have a rotating chair through the 4 Peppol Authority representatives and 4 Service Provider representatives
- Post-Award Community CMB (PoACMB) has met once and primarily spoke about PINT



- Also high on the agenda is to consider mandating the support for invoice responses
 - Very early days of consideration

Agenda item 5 – Adoption progress updates

Australia

Larissa introduced herself as Perry’s replacement

- **Government:**
 - 32 Commonwealth agencies are now enabled; by the end of August, the 80% target of agencies readiness to receive by volume will be achieved.
 - State: NSW has mandate by 1 Jan 2022; SA & WA progressing procurement – aiming for Sept/Oct 2021; VIC is progressing a pilot; Commitment to e-invoicing in the Qld Budget papers
 - We are aware that supplier onboarding is an issue and we will be looking at a suite of measures to address it.
 - Work is underway for the first refresh of the Peppol Panel, we expect to publish the RFT on AusTender in early August.
- **Business:**
 - Small business content will be launched in late July/early August on business.gov.au
 - An expression of interest to participate in supply chain pilots will be issued to the Service Provider Forum as well to pilot with Corner 1 & 4 solutions and specific industries.
 - The two large business forums, the Champions Adoption Network and Community of Operational Leaders, are fully operational.

New Zealand

- e-invoicing targets have been set for the Central Government including being enabled by 31/03/2022.
- Plans are underway to provide assistance to Government with e-invoicing information packs, seminars, webinars and direct engagement.
- A Service Provider Open Syndicated Agreement for all Government to use is now in place.
- The e-invoicing Adoption Leaders Group has now had 3 meetings.

Agenda item 6 – Other business

Other business items

- Nil raised
- Next meeting Tuesday 14 September 2021
- Meeting closed 12.20pm (AEDT)

Action item summary

Open action items

Reference	Action Item	Status	Responsible	Comment
2021/07-20-01	Reach out to Peppol and other Peppol Authorities to see if there are any established models for reducing time lag and issues when End Users request to switching service provider	New	A-NZ Peppol Authorities	



2021/07-20-01	Service providers to contribute suggestions to inform possible development of a guidance note to facilitate End Users switching service provide	New	Service Providers	
2021/06/08-01	Explore if there are further options to improve KYC controls and guidance.	Open	A-NZ Peppol Authorities co-ordination	Ongoing - Request SPs provide comments/ideas on improving KYC Due – 31/7/2021

Closed action items (closed this meeting)				
Reference	Action Item	Status	Responsible	Comment
2021/06/08-02	If SPs believe there is a breach of the Peppol Agreement or their obligations, SPs should report to their PA with details on what obligation/s are suspected to be in breach.	New	SPs	Closed