



## MEETING MINUTES

### A-NZ Service Provider Forum

<b>Date:</b>	14 September 2021
<b>Locations:</b>	<b>Time:</b>
Sydney, Brisbane, Melbourne	11:00am – 1:00pm
Wellington	1:00pm – 3:00pm
GMT	1:00am – 3:00am

<b>Chairs</b>	Mark Stockwell, Director, Australian Peppol Authority Mark Wierzbicki, General Manager, New Zealand Peppol Authority		
<b>Members</b>	Services Australia	Link4	Pacific Commerce
	Esker	IBM	Pagero
	Ozedi	Xaana	Payreq
	MessageXchange	B2B Router	Luca+
	Storecove	Open Text	Cloud Trade Technologies
	B2BE NZ	SAP SE	Capability Wise
	Edicom Capital S.L	Xero	Havi Technology
	Celtrino	Tickstar AB	Basware Corporation
	Fujifilm	Valtatech	Layer Security Pty Ltd
	Ezzydoc Software	Transsoft	ABB Power Grid
<b>Observers</b>	Various Service Providers that have submitted an EOI		
<b>Guests</b>			
<b>Apologies</b>	Mark Stockwell, Australian Peppol Authority		
<b>Secretariat</b>	Nerida Quinnell, Australian Peppol Authority Craig Smith, New Zealand Peppol Authority		



## Agenda item 1 – Welcome and administration

- The chair welcomed attendees.
- Previous meeting minutes accepted.
- Action items to be addressed in agenda (refer to action items summary on page 5).

## Agenda item 2 – Peppol Authority updates

### Accreditation progress

- Tranzsoft was welcomed, they have recently become accredited in Australia.
- ABB Power Grid was welcomed, they have recently become accredited in Australia and New Zealand.
- Australia has 29 accredited service providers and New Zealand now has 24.

### A-NZ Framework Updates

- **November 2021 release**
  - Preparing and monitoring the November releases.
  - Reviewing OpenPeppol tickets for BIS billing and new data fields.
  - Only minor updates in November due to new notification requirements for bug fixes
- **Payment Means Guidance Note**
  - Guidance Note will be finalised soon.
  - Updates included additional examples to show NZ bank account number, payment URI, and some updates on New Payment Platform (NPP) PayTo function.
  - Working to clarify some details with the NPPA.
- **Requirements to display 'Tax Invoice'**
  - Reviewing requirement for the words 'tax invoice' in an electronic system.
  - AU PA is working with the ATO GST area on advice. Expect this to be resolved by December.
  - Legislation is before the NZ Parliament to remove the requirement to create and retain tax invoices, and instead allow organisations to decide how to create and retain invoice information in their financial systems.
- **Invoice Content Practice Statement update**
  - Currently being reviewed
  - Expecting feedback from the Working group on the 21st
  - No major changes, just clarifications and removing inconsistencies, aligning the Best Practice fields text with the table.

### Reporting

- July dashboards provided to the forum prior to the meeting.
- NZ and AU are both seeing registered users increasing, but current pace of increase is still quite slow

### KYC Controls and Guidance

- AU currently has limited automated systems to support KYC
- OpenPeppol are currently working on potential Internal Regulations (policy)
- We will be sending out a questionnaire in approximately 3 weeks seeking input from this SPF community on any thoughts and ideas which we can explore further
- Plan to present the results at the next meeting in November

## Agenda item 3 – Service Provider updates

### New Working Group

- An update was provided on the proposal to establish a new Working Group



- A request was received from DSPANZ
- Currently working on the Terms of Reference and they will be provided to the group shortly
- The membership of the working group will be broad and include corner 1 and 4 entities as well as registered end users to get industry wide consultation

**Schematron Warnings**

- Warning to Service Providers if they are seeing this to check whether the invoices did get through
- Indications show end users are seeing the warning and thinking it is an error and declining the invoice.

**Federal Government**

- A question was raised to why Federal Government agencies were using PDFs
- To meet the mandate, some Federal Government agencies have implemented solutions which would receive Peppol invoices and translate them to PDF so they can continue to be processed in back-end systems as an interim measure. The aim is to transition to electronic consumption into back-end systems

Action Item	Description	Responsible	Status
2021/09-14-01	Provide an update on the progress of the new Working Group	DSPANZ	New

**Agenda item 4 – OpenPeppol activities**

**New Peppol Agreements**

- Have reviewed all 700 comments
- The new agreements, internal regulations, and procedures will available soon (if not already)
- The agreements themselves have not changed substantively but the appendices have clearer directions

**Peppol Community Updates**

- The Election Committee is reviewing the election process to update the voting system and hope to rectify irregularities
- No updates from the APPCMB, PoACMB, eDEC and General Assembly.

Committee	Who	Company
PA Representatives to the APPCMB	Craig Smith	MBIE
SP representatives to the APPCMB	Simon Foster	Xero Limited
PoACMB	Simon Foster	Xero Limited
eDelivery Community (eDEC) CMB Members	Bård Langöy	Pagero AB
Election Committee - Service Provider Representative	Manjeet Yadav	ValtaTech
General Assembly SP Rep	Ger Clancy	IBM



## Agenda item 5 – Adoption progress updates

### Australia

#### • Government:

- The 80% target was not reached, but expecting to achieve this soon
- Beginning to engage with agencies for the 1/7/2022 mandate
- Planning another round of webinars and Exploring options to make the panel visible in local gov procurement platforms and ICT services panels
- State: No enablement updates
- Local: No enablement updates but continuing to engage primarily with NSW using the state mandate date to drive adoption by NSW councils

#### • Business:

- Champions Adoption Network Communication Community (CANCC) has been created
- Small business: currently re-planning approach due to COVID-19
- Focusing on intermediaries, held recent events with the Australian Bookkeepers Network (Bookkeeper radio) and CAANZ.
- Planning a series of business briefings. Welcomed the Service Providers to suggest topics based on their experiences and challenges
- An EOI for a supply chain pilot was sent out on 9 September 2021
- The objective is to validate suitability and flexibility of the Peppol Interoperability Framework for large businesses across their supply chains
- EOI applications due 15 October 2021

### New Zealand

- There is still low awareness of e-invoicing within NZ. The NZ PA is currently selecting an advertising agency to help them run a campaign to increase awareness
- Have now met with all the central agencies regarding the recently set targets for e-Invoicing. Tracking and recording their progress to report back to the Minister is now in place
- The e-invoicing Adoption Leader Group (eALG) recently held its fourth meeting. The group is made up of CFO's from large business.
- Positive feedback from the eALG meetings so far
- The eALG members have requested for a Community of Practice to be established. The first meeting will be held in October

## Agenda item 6 – Other business

### Other business items

- Nil raised
- Next meeting Tuesday 30 November 2021
- Meeting closed 12.00pm (AEDT)



## Action item summary

### Open action items

Reference	Action Item	Status	Responsible	Comment
2021/09-14-01	Provide an update on the progress of the A-NZ Peppol Stakeholders Working Group	New	DSPANZ	
2021/07-20-01	Reach out to Peppol and other Peppol Authorities to see if there are any established models for reducing time lag and issues when End Users request to switching service provider	Open	A-NZ Peppol Authorities	To raise at next PA Community Meeting (Thu 16 Sept)
2021/07-20-02	Service providers to contribute suggestions to inform possible development of a guidance note to facilitate End Users switching service provide	Open	Service Providers	SPs encouraged to provide any thoughts
2021/06/08-01	Explore if there are further options to improve KYC controls and guidance.	Open	A-NZ Peppol Authorities co-ordination	Survey to be sent to SPs provide to seek comments/ideas on improving KYC