



A-NZ Service Provider Forum

Meeting minutes

Australia and New Zealand Service Provider Forum meeting minutes

15 Feb 2022

Date	Time AEST	Time AEDT	Time NZDT	Time GMT
15 February 2022	10am to 12pm	11am to 1pm	1pm to 3pm	1am to 3am

Peppol Authorities

Chairs	Australia	Mark Stockwell	Assistant Commissioner	AU PA
	New Zealand	Mark Wierzbicki	General Manager	NZ PA
Secretariats	Australia	Nerida Quinnell	AU PA	el invoicing@ato.gov.au
	New Zealand	Craig Smith	NZ PA	support@nzpeppol.govt.nz

Members

Accredited AP/SMP members	Services Australia	Pacific Commerce	Link4	Esker
	IBM	Pagero	Ozedi	Xaana
	Payreq	MessageXchange	B2B Router	Luca+
	Storecove	Open Text	Cloud Trade	B2BE NZ
	SAP SE	Capability Wise	Edicom Capital	Xero
	Havi Technology	Celtrino	Tickstar AB	Basware
	Fujifilm	Valtatech	Ezzydoc Software	Transsoft
	ABB Power Grid	eCloud Business Services	Spend Console	Torque Software
A-NZ Peppol members	Layer Security			
Observers	Any service provider who has submitted an EOI may attend the SPF.			

Agenda Item 1: Welcome

- The Chair (Mark Wierzbicki) welcomed attendees
 - Previous meeting minutes accepted
 - Action items to be addressed in agenda (refer to action items summary on page 5)
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Agenda Item 2: Peppol Authority Updates

Accreditation progress

- eCloud Business Services, Spend Console and Torque Software recently accredited in Australia and New Zealand.
 - Australia has 32 accredited service providers and New Zealand has 28.
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A-NZ Framework Updates

- Peppol-Common Rule for ABN: Australia has requested new Peppol Common rule for ABN to ensure (warning initially, transition to fatal) when ABN is used in Peppol network it meets the ABN algorithm. When the new PEPPOL-COMMON rule has been implemented, we will be able to remove *AUNZ-R-006 Invalid ABN number provided*. Unconfirmed if this will be included in May 2022 biannual release.
 - Credit notes: Some participants have A-NZ invoice receiving capabilities listed in their SMP but have not advertised they can receive credit notes. To manage invoicing errors, businesses should have both credit notes and negative invoices receiving capabilities advertised (see [4.6. Negative invoices and credit notes](#) in the BIS Billing specification, and 2.2.1 Credit Note in the [A-NZ Specification](#)), understanding that some Access Points will offer value-add services to translate between these two solutions if the end-user software does not support both models.
 - eDec Specs: v8.0 of code lists [released](#). See email sent 24 January for further details. SPs have until 00:00 UTC 01 May 2022 to make necessary changes to cater for *ServiceActivationDate* and *ServiceExpirationDate* in SMP records, and increased characters allowed in participant identifiers. Please ensure the correct staff in your organisations are subscribed for eDelivery notifications and taking the appropriate action (mail list: <https://mail.peppol.eu/mailman/listinfo/edec-members>).
 - PINT: OpenPeppol working through feedback on PINT draft model. Japan implementation is confirming that PINT approach is workable – is flexible enough to allow jurisdictional differences but maximises alignment. After the Management Committee reviews the outcomes of the current activities, a proof of concept will proceed encompassing technical verification and business validation, and OpenPeppol will initiate a Reference Group to support the end-to-end verification.
 - A-NZ PINT: A key goal of PINT is to minimise impacts to existing implementations. We will shortly validate the PINT can support existing specifications by documenting the current A-NZ spec using OpenPeppol's new PINT documentation facilities (similar work will be undertaken for BIS Billing, and Singapore's and Japan's specifications).
 - Advanced Ordering: Working Group is looking at Order Change (buyer or seller initiated) and Order Cancellation. Minimal changes to existing Order and Order Response documents. There may be a new Application Response document developed to support buyer acknowledgement of changes by the seller. The final BIS is expected to be available by May 2022. To receive updates or join the working group, email openpeppol@peppol.eu.
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Reporting

- The members noted the December dashboards provided to the forum prior to the meeting.
- The Chair thanked the Service Providers for their ongoing overall compliance.

KYC Survey

- Thank you to Service Providers who completed survey.
- We've heard your feedback re a centralised tool. We don't have a short-term solution to this.
- Those things we can do, we'll make into a package, including changes from New Agreement.

Peppol Directory Guidance Note

- As part of that package will be this guidance note. We aim to allow a long lead time to prepare for any changes.
- We are talking to service providers about ABNs being used for testing in the production environment – will update in a future meeting.

Australian eInvoicing Ready (and other software and solutions)

- eInvoicing Ready went live in November. We encourage Service Providers to apply or share with your software integration partners.
- If you are holding a webinar our events team is keen to partner with you, email: eInvoicingevents@ato.gov.au

Agenda Item 3: Service Provider Updates

General Service Provider Feedback

- Service Providers did not raise any issues.

Peppol A-NZ All Stakeholders Working Group

- Focus group meeting shortly to discuss consistent data mapping.
- Next meeting for broader group will be held in April. More focus groups still need to be formed.
- When focus group formed to discuss end user switching, initial discussion should be held with service providers.
- If anyone is interested in joining the focus groups please email [Simon Foster](#), [ATO](#) or MBIE.

Agenda Item 4: OpenPeppol Activities

New Peppol Agreements

- All terminations of the previous agreements were sent out in December.
- New agreements were issued to Service Providers by the domicile Peppol Authority.
- You can find all relevant documents [here](#).
- You must ensure your organisation has signed with a Peppol Authority by 1 July 2022.

Peppol Community Updates

- APP CMB – Update from Craig and Simon
 - First meeting next week.
 - Working through the top issues from the review of the agreements and internal regulations.
- PoAC – Update from Simon
 - Working through issues from Agreements and IR.
 - Some won't make it to next release as 3 month notice is now required.
 - Preparing for the May release. This will likely only be hot fixes.
- No updates from the eDEC, Election Committee and General Assembly

Agenda Item 5: Adoption Update

New Zealand

- Awareness and education campaign ran from Dec-Jan and focused on advisors such as tax agents.
- Campaign reached 200,000+ accountants & advisors.
- Next phase has been launched, will go through until June. Focusing on SMEs (small-medium businesses). SME segment important in NZ – 97% of businesses are SMEs with 0-19 employees.
- Since launching the second phase, NZ has reached over 200,000 people, had over 7,000 visits to its website. They have found that 85% of this is due to the advertising they have been running on LinkedIn and Facebook.
- Another key focus has been on registrations. There is now over 4,000 eInvoicing registrations.
- NZ are taking a target sector approach to grow SME registrations, initially focusing on 3 sectors: Accountants & Bookkeepers, Heavy Transport/Trucking and Recruitment.

Australia

- eInvoicing Week is postponed. Aiming now for mid-August. Thanks to those who committed previously to activities, and we sincerely hope members will consider participating later in the year.
- Australia's campaign research is progressing and expect it to be completed by the end of March.
- Commencing PIR with large businesses that have completed their implementation.
 - Ongoing identification of newly-enabled trading partners is an issue. New eEntities are listed on the Peppol Directory every day and supplier/customer onboarding is progressive, so for businesses wanting to know who they can exchange with via Peppol, updating their records is problematic and labour-intensive as it must be done manually.
 - Issue was raised by businesses at CoPOL and by Government agencies.
 - Businesses require a tool for regularly and easily interrogating the Peppol Directory.
 - We are aware that some access points offer this as a value-added service, but this is not available to all entities.
 - The Peppol Directory can be hard to use. Business and government entities often approach the Peppol Authority asking for a simpler solution to find their trading partners.

- Some service providers assist their clients to consume information from the directory for a fee. Service Providers said the PA should encourage end users to talk to their service provider.
- As the Peppol Authority, we are conscious that while some providers offer such value-added services in addition to access point functionality, to achieve economy-wide adoption and a network effect we would encourage solutions that are more open and cater for users both before they commit to an access point or who use solutions that don't include this.

Government supplier on-boarding

- Large entity sponsors are sharing progress and insights and developing onboarding and communication resources. Our approach is based on industry prioritisation.

Industry prioritisation

- Analysis of AusTender data indicates government suppliers with highest number of contracts and invoice volumes are in the recruitment, technology and professional services.
- Collectively, utilities providers invoice every business in the country, providing economy-wide penetration. We are engaging with electricity, gas and telecommunication providers to understand their sometimes-complex billing requirements and understand how Peppol can offer a benefit for suppliers and customers.
- Other sectors including hospitality, health and construction present valuable opportunities but with unique requirements.

Government

- Currently 47 Federal government entities have adopted.

Agenda Item 6: Other Business

- No other business raised
- Next meeting Tuesday 3 May 2022
- Meeting closed 12.40pm (AEDT)

Action Item Summary

Open action items

Reference	Action Item	Responsible	Comment	Status
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Closed (closed at this meeting)

Reference	Action Item	Responsible	Comment	Status
2021/11-30-01	Email el invoicing@ato.gov.au to support interoperability testing with entities wanting to be accredited.	Service Providers	The chair reminded the Service Providers to contact their PA if they would like to participate.	Closed 15/2/2022

2021/11-30-02	In relation to the discussion on Peppol Directory Guidance Note, A-NZ PAs to review the Internal Regulations to check whether there is an annual limit (rather than monthly) to end user verification	Service Providers	Item becoming part of the ongoing updates on guidance notes	Closed 15/2/2022
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