



A-NZ Service Provider Forum

Meeting minutes

Australia and New Zealand Service Provider Forum meeting minutes

28 June 2022

Date	Time AEST	Time AEDT	Time NZDT	Time GMT
28 June 2022	11am to 1pm	11am to 1pm	1pm to 3pm	1am to 3am

Peppol Authorities

Chairs	Australia	Mark Stockwell	Assistant Commissioner	AU PA
	New Zealand	Mark Wierzbicki	General Manager	NZ PA
Secretariats	Australia	Nerida Quinnell	AU PA el invoicing@ato.gov.au	
	New Zealand	Craig Smith	NZ PA support@nzpeppol.govt.nz	

Members

Accredited AP/SMP members	Services Australia	Pacific Commerce	Link4	Esker
	IBM	Pagero	Ozedi	Xaana
	Payreq	MessageXchange	B2B Router	Luca+
	Storecove	Open Text	Cloud Trade	B2BE
	SAP	Capability Wise	Edicom	Xero
	Havi Technology	Celtrino	Tickstar	Basware
	Fujifilm	Valtatech	Ezzydoc	Transsoft
	ABB Power Grid	eCloud Business Services	Spend Console	Torque Software
	HQEngine	TIE Kinetix		
A-NZ Peppol members	Layer Security			
Observers	Any service provider who has submitted an EOI may attend the SPF			

Agenda Item 1: Welcome

- The Chair (Mark Wierzbicki) welcomed attendees.
- Previous meeting minutes accepted.
- No action items from last meeting (refer to action items summary on page 5).

Agenda Item 2: Peppol Authority Updates

Accreditation progress

- TIE Kinetix recently accredited by Australian and New Zealand Peppol Authorities.
- Australia has 34 accredited service providers and New Zealand has 31.

A-NZ Framework Updates

- May Release 2022:
 - Mandatory as of yesterday, Monday 27 June 2022.
 - Seeing a trend of buyers without an ABN. Looking at potentially relaxing the enforcement of having an ABN for buyers.
 - Based on early feedback we are also considering relaxing the enforcement of ABNs for seller for invoices outside the scope of tax.
 - We will send out a paper for consultation when we have further information
- PINT and A-NZ PINT: Version 2 of the PINT specifications has been published <https://test-docs.peppol.eu/poacc/pint/>.
 - An A-NZ draft based on the PINT version 2 has also been published <https://test-docs.peppol.eu/pint/pint-aunz/>.
 - No major updates.
- Reference Group: First meeting was held on 27 June.
 - The group will include the building of a ‘playground’ to implement proof-of-concept.
- Advanced Ordering: Documents issued for review on 13 June and updated on 15 June.
 - Consultation is open until 11 July.
 - If you wish to provide feedback you will need to fill in the comment template on the Confluence website and email to openpeppol@peppol.eu.

Reporting

- The AU and NZ May dashboards were provided to the forum prior to the meeting.
- Australia has seen significant increases in volumes over the last few months.
- South Australia (SA) now has several agencies listed on the Peppol Directory. They are aiming for a soft launch as they are not ready for large volumes. If you are interested in undertaking pilots with businesses that trade with SA agencies, please contact Glenn Dawson at APenquiries@sharedservices.sa.gov.au.
- New Zealand now have over 5,000 businesses registered.
- In New Zealand we saw a spike in registrations after an eInvoicing special edition of the business.govt.nz newsletter was sent to most New Zealand businesses.

Guidance Notes

- We have published two new guidance notes; End User Identification and Peppol Directory which replace the ABN/NZBN Validation and KYC guidance notes.
- The main new requirements are:
 - Service Providers must have permission to add end users to the Peppol network and Peppol Directory.
 - Service Providers are required to confirm an email and phone number as part of validating contact information.
- A migration plan table has been added to show the transition to the new guidance notes which come into effect from January 2023. This allows Service Providers time to implement the additional elements.
 - The existing guidance notes will still apply until January 2023.

Agenda Item 3: Service Provider Updates**General Service Provider Feedback**

- Credit Notes: Service Providers are seeing a lack of use / support for credit notes.
 - It is beginning to cause some issues in the marketplace and Service Providers have asked the Peppol Authority for help raising awareness and uptake across the network.
- Attachments: A client recently sent invoices with large attachments. Was unsure if there was a limit in the system.
 - Advise is that there is a limit of 100mb which is the invoice itself and all attachments.
 - This is an item that the new attachments working group will be looking into.
- Invoice Responses: The Peppol Authorities are interested in finding out the demand.
 - OpenPeppol are creating a working group to work through solutions.
 - Service Providers advised that some small businesses are very interested in invoice responses but do not understand the full implications of it.
 - There is a flaw in Peppol that there is no way for the seller and buyer to identify each other.

Reference	Action Item	Responsible	Status
2022_06_28_01	Explore mechanisms to encourage uptake of Credit Notes	Peppol Authorities	Open

Peppol A-NZ All Stakeholders Working Group

- Recommendations that came out of the Data Mapping working group were provided with the papers. If Service Providers have any feedback, please provide to DSPANZ or the AU or NZ Peppol Authority.
- The Access Migration working group has held 3 meetings and is working through recommendations on changing between AP and SMP providers.
- An attachments working group will begin once work has been completed on access migration.

- Service Providers can read any focus group minutes or action items, they are available on the DSPANZ website.
- If anyone is interested in joining the focus groups please email [Simon Foster](#), [ATO](#) or [MBIE](#).

Agenda Item 4: OpenPeppol Activities

New Peppol Agreements

- All New Zealand Service Providers have signed the new agreements.
 - Have seen some issues with Annex 4 but are working through with the specific Service Providers.
- Australia still has 2 left to sign.
- Thank you for your support and signing the new agreements.

Peppol Community Updates

- Agreements Policy and Procedures (APP) CMB – Update from Craig and Simon
 - The board has been effective in providing advice to the Managing Committee
 - Currently reviewing the revised version of the agreements and accompanying documents an update will be provided on 1 July. Most of the updates are typos.
 - November release will have some significant updates. Service Providers will be notified of the changes shortly to allow for 3 months notification and implementation before the November date.
- Post Award Community (PoAC) – Update from Simon
 - Focussing on Ordering and PINT.
- No updates from the eDelivery Community, Election Committee and General Assembly.

Peppol Security Design Working Group

- The working group has held several meetings
- The goal of the working group is to ensure there is a minimum level of security controls to protect the Peppol network.
- Membership includes 8 Peppol Authorities, 9 Service Provider and OpenPeppol.
- Progressed through establishing the key objectives & outcomes, high-level design thinking, and are now starting detailed design
- The aim is to complete the design process by the end of the calendar year

Agenda Item 5: Adoption Update

New Zealand

- Continuing engagement with Local Government entities following the campaign. Held 16 meetings in June.
 - Seeing a perception that suppliers won't be ready to eInvoice but Local Government has a lot of common suppliers with the Central Government so there should be a good base to begin from.

- Continuing to focus on encouraging large influential businesses to send eInvoices
- Targeting advertisement and communications at small business over May and June, primarily focusing on Government suppliers.
- There are currently 7 case studies on the website with 3 more to be published shortly
- High engagement with Bookkeepers – attending 6 regional meetings over May and June, established Bookkeepers eInvoicing interest group.
- All advertisement will be ending at the end of June so the team can analyse data and its effectiveness.

Australia

- eInvoicing Week:
 - Reminder to lock in events with our Events Team:
 - 15 July for 1 August release
 - 1 of Aug for 12 Aug release
 - There is still time to be a part of eInvoicing week – please email eInvoicingevents@ato.gov.au
- Large Senders:
 - Following the successful implementation of the Sending scenario by Bunnings, we will be prioritising engagement with large senders and encouraging them to implement Peppol eInvoicing
 - This work will be complemented by our industry-based approach, involving us focussing on both:
 - Increasing the number of implementations within the same industry to amplify the value proposition for small business receivers and encourage them to send, which in turn will make it easier for large receivers to transition suppliers to eInvoicing – Bunnings + factor.
 - Developing industry-based approaches for Peppol to lay an easy adoption pathway for large senders or receivers. A recent example here is our work with the energy retail sector to leverage the introduction of the Australian Energy Regulator’s Better Bills Guideline.
- We have convened a working group with a large contingent of energy retailers to develop a shared understanding of their bills’ requirements and agree on a common approach for Peppol. All utility services are likely to fall under this banner and each will require discovery.

Thank you all for your support, looking forward to working with you in close partnership in the next financial year.

Government

- 68 Federal agencies are now enabled and another 18 in Peppol Directory which we are waiting for final confirmation on. This represents 92% of agency invoice capacity.
- Turning our focus to supplier on-boarding and making the process more streamlined.
- 60 NSW agencies and 87 South Australian agencies. Other states are still in the piloting or procurement stages
- 2 Local Government Councils are enabled and 2 currently have pilots underway.

Agenda Item 6: Other Business

- Other Business
 - If you are interested in supporting interoperability testing with entities wanting to be accredited, please email el invoicing@ato.gov.au.
- Next meeting Tuesday 13 September 2022
- Meeting closed 12.40pm (AEST)

Action Item Summary

Open action items

Reference	Action Item	Responsible	Comment	Status
2022_06_28_01	Explore mechanisms to encourage uptake of Credit Notes	Peppol Authorities		Open

Closed (closed at this meeting)

Reference	Action Item	Responsible	Comment	Status
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