



A-NZ Service Provider Forum

Meeting minutes

Australia and New Zealand Service Provider Forum meeting minutes

13 September
2022

Date	Time AEST	Time AEDT	Time NZDT	Time GMT
13 September 2022	11am to 1pm	11am to 1pm	1pm to 3pm	1am to 3am

Peppol Authorities

Chairs	Australia	Mark Stockwell	Director	AU PA
	New Zealand	Mark Wierzbicki	General Manager	NZ PA
Secretariats	Australia	Nerida Quinnell	AU PA	el invoicing@ato.gov.au
	New Zealand	Craig Smith	NZ PA	support@nzpeppol.govt.nz

Members

Accredited AP/SMP members	Services Australia	Pacific Commerce	Link4	Esker
	IBM	Pagero	Ozedi	Xaana
	Payreq	MessageXchange	B2B Router	Luca+
	Storecove	Open Text	Cloud Trade	B2BE
	SAP	Capability Wise	Edicom	Xero
	Havi Technology	Celtrino	Tickstar	Basware
	Fujifilm	Valtatech	Ezzydoc	Transsoft
	ABB Power Grid	eCloud Business Services	Spend Console	HQEngine
	TIE Kinetix	Unifiedpost	Inposia Solutions GmbH	
A-NZ Peppol members	Layer Security			
Observers	Any service provider who has submitted an EOI may attend the SPF			

Agenda Item 1: Welcome

- The Chair (Mark Stockwell) welcomed attendees.
 - Previous meeting minutes accepted.
 - One action item open from last meeting (refer to action items summary on page 7).
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Agenda Item 2: Peppol Authority Updates

Accreditation progress

- Unifiedpost and Inposia Solutions GmbH recently accredited by Australian and New Zealand Peppol Authorities.
 - Australia has 35 accredited service providers and New Zealand has 33.
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A-NZ Framework Updates

- November Release 2022:
 - There has been no indication of any significant changes to the Peppol BIS Billing specification.
 - There will be changes to the post-award document specification which Peppol held consultation on back in July which will require a three-month implementation period.
 - To minimise confusion the PoAC board decided that the full suite of specifications will follow the same timeline as above.
 - We are awaiting formal advice from OpenPeppol, but our current understanding is that documents will be published on the usual November date, but those versions won't become mandatory until February.
 - As the A-NZ specification is an extension of BIS Billing we will follow the same timeline, expecting to publish two weeks after BIS Billing but will likely have the same February mandatory date rather than our usual two-week delay.
 - Expecting no significant changes in the A-NZ specification.
 - We are looking into the use case of an eInvoice being sent to an entity that does not have an ABN, and, if we progress to considering relaxing any rules, we will issue consultation to gather feedback about opportunities and potential impacts. There is currently no consideration to change any rules relating to the NZBN being mandated for NZ entities.
 - The NZ rules will not be impacted. This means rules AUNZ-R-005 / 002 are not changed and the NZBN as the PeppolID is required for buyers and sellers.
 - PINT:
 - Reference Group has been established and are currently reviewing the initial draft PINT specialisations.
 - They will be undertaking proof-of-concept testing using a static 'playground' and live test infrastructure that OpenPeppol are hoping to make available this month.
 - We will commence consultation about the A-NZ PINT specifications after the Reference group has completed sufficient verifications.
 - Advanced Ordering:
 - Received quite a bit of feedback about the draft specification, mostly editorial.
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- [DRAFT BIS document](#) is available for anybody interested in keeping an eye on this initiative.

Reporting

- The AU and NZ July dashboards were provided to the forum prior to the meeting.
- We have changed the design of the dashboard to improve the visual layout. Feedback is welcome via eInvoicing@ato.gov.au.
- Australia saw an increase of registrations leading up to and after eInvoicing week.
- New Zealand now have over 6,500 businesses registered and are also seeing a consist growth trend since the marketing campaign.
- Thanks to all Service Providers for their work each month to provide their figures to the team.

eInvoicing-Ready Criteria

- AU and NZ collaborated in revising the current eInvoicing-Ready product.
- The teams wanted to improve the SME's experience, increase market awareness of enabled solutions and include a wider range of products and integrations.
- Key changes include:
 - Mutual accreditation of software products between AU and NZ.
 - A new yearly renewal process to maintain eInvoicing-Ready status with software being able to choose who they complete the renewal with and can be listed on both websites.
 - A wider range of products and integrations, the A-NZ Invoice Content Industry Practice Statement is preferred, but not mandatory.

Access Point Register Updates

- There was an Access Point survey sent out in May informing all Access Points of migration of register and additional data being published.
- Register went live on 5 September 2022 with a revision occurring on 20 September.
- If you would like any updates please email eInvoicing@ato.gov.au.

Agenda Item 3: Service Provider Updates

General Service Provider Feedback

- No issues raised.

Peppol A-NZ All Stakeholders Working Group

- Data Mapping focus group
 - Completed the work to date.
 - Published a guidance document on the DSPANZ Website.
- Attachments focus group
 - Have held 3 meetings so far.

- Currently drafting documentation to have conversations amongst the group.
 - AP migration focus group
 - Have been working with Andrew Stein (Payreq).
 - Meetings have ceased and the principles completed, currently being reviewed by focus group members.
 - The group agreed on the best practice principles and are now working to translate those principles into the perspective of business users so they inform them to know what questions they should be asking their Service Providers.
 - Draft should be sent to DSPANZ next week.
 - Invoice Routing
 - Finding there are a variety of business problems, a focus group will not be created to investigate these issues.
 - If a business has an issue around routing, it is being suggested that they should speak to their Service Provider or Peppol Authority for assistance.
 - Service Providers can read any focus group minutes or action items, they are available on the DSPANZ website.
 - If anyone is interested in joining the focus groups please email [Simon Foster](#), [ATO](#) or [MBIE](#).
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Agenda Item 4: OpenPeppol Activities

Peppol Community Updates

- Agreements Policy and Procedures (APP) CMB – Update from Craig and Simon
 - Held the first post-summer (European) meeting on 12 September
 - Simon is now the Chair of the board (as per rotations)
 - A diverse range of subjects were spoken about:
 - How to build more efficient processes, how make decisions and how to better engage with managing committees and communities.
 - Agreements have been updated to fix some minor grammatical errors.
 - Looking at formalising pieces which are missing from the agreements
 - Developing a process to update PASRs going forward
 - Expect to get notification of changes to the IR
 - Discussed end user reporting, consistent reporting is to be automated. At the moment they are considering it being centralised and accessible to hackers.
 - Post Award Community (PoAC) – Update from Simon
 - The November release will be the first release since the new agreements and the first in two years to include minor changes.
 - Potentially breaking changes - process to release is being determined
 - The changes will be published in the new few weeks, followed by consultation and 3 months' notice before they must be implemented.
 - There don't appear to be any changes in the list that will impact Australia & NZ
 - Election Committee – Update from Manjeet
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- The current Peppol Authority Community leader has resigned so an election has been held to replace them.
- Hoping that the new leader will be finalised by the end of the month.
- No updates from the eDelivery Community and General Assembly.

Agenda Item 5: Adoption Update

New Zealand

- Currently sitting at 6,500 registrations.
- Work continues on engaging large businesses, bookkeepers and local government to become eInvoicing enabled.
- We have the commitment of the first large utility provider to implement send functionality.
- We also have the commitment of the first Council to adopt eInvoicing.
- Communications and Marketing
 - Have finalised the post advertising and communications review.
 - 22% are aware of eInvoicing (29% for those who recalled seeing or hearing the campaign material)
 - 14% understand the benefits of eInvoicing
 - 12 % know how to enable eInvoicing for their business, however there is a misunderstanding around the perception that eInvoicing is emailing a PDF invoice.
 - 69% agree the campaign materials improved their understanding of what eInvoicing is.
 - 54% agreed it would make them more likely to look into eInvoicing.
 - 42% of respondents indicated they would seek more information from their software provider, either through their website (20%) or talking directly to them (22%).
 - The eInvoicing campaign reached 850,000+ people, and delivered over 17,000,000 impressions (display on screen) via direct advertising with NZ Herald, Stuff & Trade Me.
 - The campaign drove a total of 31,171 visitors to eInvoicing.govt.nz via ad clicks directly (60% of overall website traffic).
 - Website visits - 52.4k over the campaign period from advertising and communications.
 - Planning for 2022.23 advertising campaign and other communications underway.
- Xero has seen similar data from a survey they ran with their customers who are actively using eInvoicing. The vast majority could not explain what eInvoicing was - despite actively using it, some though it was sending a PDF.

Australia

- eInvoicing Week:
 - A big thank you to all who were involved.
 - Over 450 activities were delivered in partnership with key stakeholders
 - Over 150 stakeholders delivered activities and events.
 - We held 42 events, over 3,000 people attended events over the week with 200 questions asked.

- We saw a 60% increase average daily Peppol registrations (15-31 August)
- Small Business Engagement:
 - Continuing to maintain awareness with the momentum created during eInvoicing Week.
 - Running some of the ATO led awareness webinars again.
 - Trialling face to face events in Qld & NSW in collaboration with our business adviser networks.
 - Our Intermediary outreach is focussing on bookkeepers and adoption pilots
 - Our Influencer outreach is beginning to raise regional awareness and is commencing work with Regional Development Australia
- 2022-23 Large Business Priorities:
 - Provided an update on the 2022-23 priorities including large high-volume billers/senders, trusted high profile business champions to normalise eInvoicing, industry-based adoption, industries with high proportion of SME receivers or senders and leveraging whole of government and whole of economy regulatory and digital opportunities.
- Energy Retailers Working Group
 - Went through the agreed objectives, approaches and options for Peppol eInvoicing adoption in relation to common business requirements and billing scenarios specific to energy retail industry, incl. large commercial & industrial customer requirements.
 - Leveraging regulations to influence eInvoicing adoption.
 - Consulted with Service Providers to ask them whether the timing was right for Peppol.
 - Consulted the providers on the receive capability and the user experience.
 - Outcomes:
 - Energy billing scenarios have been developed - consulting on the outcomes of these discussions with the energy group.
 - Not dictating a solution to the group, providing them with a platform where they can ask questions and when they decide if and when to adopt Peppol, they have somewhere to go.
 - Outcomes and guidance for community consumption will be published on GitHub.
 - Had indications from all the retailers that they are interested in including Peppol in the future.
 - The ability to create this working group came off new regulations for the energy section. This could be a future strategy going forward for other industries - any opportunities which can be utilised to integrate Peppol
 - The Service Providers were asked to consider other opportunities to take a similar industry-based collective approach with ATO support.

Government

- Federal Government
 - Now the mandate has passed focusing on increasing supplier on-boarding volumes.
 - From 1 July 2022, updated Supplier Pay on Time or Pay Interest Policy now applies – updated to contracts over \$1 million (i.e., all contracts) for 5-day payment terms for eligible eInvoices.

- Any onboarding support which can be offered to clients would be greatly appreciated.
- State Government
 - 161 State and Territory Governments are now enabled
 - NSW - 6 clusters (62 agencies) are enabled; the remaining 3 clusters' enablement is being managed under their mandate.
 - SA – 97 Most South Australian government agencies are now eInvoicing enabled through Shared Services SA.
 - VIC and WA – 1
- Local Government:
 - 4 Local Government agencies are now enabled with one from WA the latest to sign up

Agenda Item 6: Other Business

- Other Business
 - Rick mentioned that Peppol will be beginning performance testing, including such things as SMP, Document and PINT testing.
 - The ATO Commissioner spoke positively about eInvoicing at the Xerocon conference.
 - OpenPeppol are holding their cross-community conference and 10-year anniversary in Brussels on 3-4 November.
 - If you missed part of this forum and these minutes were not sufficient, please reach out by phone or email the relevant Peppol Authority.
- Next meeting Tuesday 22 November 2022
- Meeting closed 12.30pm (AEST)

Action Item Summary

Open action items

Reference	Action Item	Responsible	Comment	Status
2022_06_28_01	Explore mechanisms to encourage uptake of Credit Notes	Peppol Authorities	PAs are continuing to influence and encourage SPs to take up Credit Notes	Open

Closed (closed at this meeting)

Reference	Action Item	Responsible	Comment	Status
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