A-NZ Service Provider Forum

Meeting minutes

Date	Time AEST	Time AEDT	Time NZDT	Time GMT
28 February 2023	10am to 12pm	11am to 1pm	1pm to 3pm	1am to 3am

Peppol Authorities				
Chairs	Australia	Mark Stockwell	Director	AU PA
	New Zealand	Mark Wierzbicki	General Manager	NZ PA
Secretariats	Australia	Nerida Quinnell	AU PA eInvoicing@ato.gov.au	
	New Zealand	Craig Smith	NZ PA support@nzpeppol.govt.nz	

Members				
Accredited Service Provider members	Services Australia	Pacific Commerce	Link4	Esker
	IBM	Pagero	Ozedi	Xaana
	Payreq	MessageXchange	B2B Router	Luca+
	Storecove	Open Text	Cloud Trade	B2BE
	SAP	Capability Wise	Edicom	Xero
	Havi Technology	Celtrino	Tickstar	Basware
	Fujifilm	Valtatech	Ezzydoc	Transzoft
	ABB Power Grid	eCloud Business Services	Spend Console	HQEngine
	TIE Kinetix	Unifiedpost	Inposia Solutions GmbH	Saphety Level
	Canon Business Services Australia	CNW	SNI Teknoloji	Comarch
	CBS Corporate Business Solutions			
A-NZ Peppol members	Layer Security			
Observers	Any service provider who has submitted an EOI may attend the SPF			

Agenda Item 1: Welcome

- The Chair (Mark Stockwell) welcomed attendees.
- Previous meeting minutes accepted.
- No open Action Items.

Agenda Item 2: Peppol Authority Updates

Accreditation progress

- Comarch, SNI Teknoloji and CBS Corporate Business Solutions recently accredited.
- Australia has 41 accredited service providers and New Zealand has 37.

A-NZ BAU Framework Updates

- Biannual releases:
  - November 2022 release (v1.0.8) became mandatory on 6 February 2023.
  - May 2023 release
    - No significant changes expected to Invoice; will include changing PEPPOL-COMMON-R050 rule (ABN validation) 'Warning' to 'Fatal'
    - OpenPeppol held a webinar on the changes on 13 February about the 6 proposed changes to eProcurement documents.
    - OpenPeppol are trialling a new consultation process using a webinar rather than survey. Initial feedback has been positive.
- Advanced Ordering:
  - New specs were published on the Peppol eProcurement site (https://docs.peppol.eu/poacc/upgrade-3/) and are available for implementation.
- eDelivery code lists:
  - Code list v 8.3.1 was released on 23 January 2023; email sent from OpenPeppol.
    https://docs.peppol.eu/edelivery/codelists/index.html

Agenda Item 3: Service Provider Updates

General Service Provider Feedback

- A Service Provider asked if any others were receiving spam emails since providing an email address to OpenPeppol
  - Contact emails for SPs are placed on the OpenPeppol website.
  - The AU PA will notify OpenPeppol of this happening.

Peppol A-NZ All Stakeholders Working Group

- First meeting for the year will be held on 23 March.
- Encouraged everyone to attend.
- Key topics include

- WG satisfaction Poll (Nov 2022) results
- Attachments (sharing key highlights from focus group, publish draft paper)
- Feedback on Invoice Contents
- MLA update / message responses

- Service Providers can read any focus group minutes or action items, they are available on the [DSPANZ website](#).
- If anyone is interested in joining the focus groups please email [DSPANZ](#), [ATO](#) or [MBIE](#).

eInvoicing Exchange Summit Singapore 2022

- Held on 7-8 December. Main discussions were around CTC and expanding eInvoicing globally.
- PAs also attended meeting on 9 December with other regional PAs or countries looking to become Peppol enabled in the Asia Pacific region.
- Dubai Exchange Summit held on 20-21 February, understand discussions similar to Singapore.

Agenda Item 4: OpenPeppol Activities

Peppol Community Updates

- APP CMB – Update from Craig Smith and Simon Foster
  - First amendments to the Internal Regulations s will likely be out for consultation in May.
  - Reporting BIS policy will hopefully be out for consultation next month.
- eDelivery Community – Update by chair on behalf of Elly Stinchcombe
  - eDec met on 16 February.
  - End User Reporting BIS consultation received ≈40 comments. An information preview will be provided to address.
  - Elly and Philip provided updates at the OpenPeppol SP community meeting recently.
  - Next meeting scheduled 3 March.
- No updates from the General Assembly and PoACMB.

Open Peppol Working Groups

- Peppol Security Requirements Design
  - Drafting of detailed documentation is continuing. Next meeting scheduled 6 March.
- Reporting BIS Consultation (End User and Transaction Statistics)
  - AU PA responded to End User Reporting BIS Consultation, and raised that there is still outstanding issues with Transaction Statistics Reporting BIS such as completeness of data.
- Logistics Domain
  - It is being proposed that Logistics could be a new domain within OpenPeppol.
  - Project scope includes setting that up and determining processes to ensure ongoing alignment with Post-Award specifications.
  - The first meeting was held 15 February.
  - Looking into new specifications for:
    - Fulfilment

- Advanced Despatch Advice with and without Response.
- Weight Statement.
- Receipt Advice (proposed).
  – Transport (proposed)
- Transport Execution Plan (stand-alone and in response to a Request)
- Waybill.
- Transportation Status (stand-alone and in response to a Request).
  – Order/order response/invoice are not part of Logistics
  ◦ Contact OpenPeppol if you want to join the Project Group.
- Peppol International Invoice
  – The team gave a presentation on PINT as a Pre-consultation on impacts to the AU/NZ environment to feed into upcoming OpenPeppol consultation.
- Message Level Acknowledgement
  ◦ Currently reviewing how Service Providers use the MLR.
  ◦ Further reviews of BIS Billing and Invoice response will be done in June/July 2023.

Agenda Item 5: Adoption Update

Reporting

- The AU and NZ December dashboards were provided to the forum prior to the meeting.

New Zealand

- Over 7500 registrations.
- Priority this year is to get invoice volumes up.
  – A large number of large senders have committed to sending eInvoices, including large a telecommunications provider who has committed to send eInvoices later this year.
- Central Government:
  – Ministry of Business, Innovation and Employment (MBIE) now prefers to receive all invoices via eInvoicing.
  – Held an event on Dec 7 for Central Government agency CFO's which has helped to drive new momentum. Several key agencies are now beginning their outreach communications to their suppliers to inform them of their preference to receive eInvoices.
  – Another Central Government agency CFO eInvoicing event is scheduled for 30 March, with the Minister for Small Business looking to attend.
- Local Government:
  – 2 Councils now on board with more planning to be enabled soon.
  – Attending and speaking at the upcoming Taituara Strategic Finance Forum.
  – Please contact us directly if you're planning any work with Councils in New Zealand.
- Software/eInvoicing Ready:

- 33 software products on the eInvoicing ready product register.
- Planning a joint communications campaign and webinar with the ATO in May to promote awareness among DSPs.
- Please continue to encourage any software providers you work with to apply to be part of the eInvoicing ready list.
- Communications and Marketing:
  - Advertising continues – to build on awareness and understanding and to convert awareness to registrations.
  - In third week of February, we ran webinars to CA ANZ (NZ members) NZ bookkeepers and small businesses who subscribe to the Digital Boost platform (a MBIE initiative to increase digital capability amongst businesses).
  - Piloting an eDM to businesses registered on Peppol network – encouraging them to get their suppliers to send them eInvoices and pointing.
  - Heavy focus on assisting MBIE to get their own suppliers to send eInvoices.
- Recruitment Sector Update
  - MBIE and the ATO are taking a joint focus on the recruitment sector, due to the high proportion of government invoices from recruitment companies.
  - This is a joined-up approach working with software vendors, RCSA (industry body) and directly engaging recruitment companies.

Australia

- Small Business
  - Held 3 webinars in November, December 2022 and February 2023.
    - Webinars targeted existing users of software as they are more likely to adopt.
    - Had very good engagement with 1,100 participants registered and over 500 attended.
    - Considering expanding the scope to include all SMEs and relevant eInvoicing Ready solutions and continue holding on a monthly or bi-monthly schedule.
- Large volume senders/billers
  - Continuing engagement with energy retailers interested in adding eInvoicing capability as part of their implementation of the Better Bills Guidelines.
  - Commencing initial enquiries into water utilities and construction with a view to leverage 2022 engagement with energy retailers & major DSPs in the industry.
    - If you have experience or provide SP services to water utilities or construction, we welcome your insights to help us understand these industries and identify best adoption opportunities. Please contact eInvoicing@ato.gov.au.
- Regional eInvoicing Hubs
  - Working with a local council to establish a hub that will run awareness activities and champion adoption in their area. It will include large businesses and SMEs, industry associations and business groups, government agencies and trusted advisers, all of which are closely linked with the business community in the area.
  - The intent is to kick-start organic adoption and achieve network effect in this ecosystem to see how this can be scaled.
- Case Studies/ Testimonials

- Looking to expand our library of case studies or testimonials of client's experiences of using and enabling eInvoicing. If you have any that you have received from your clients and are able to share, we would like to add them to our website.
- Federal Government
  - All new tenders have eInvoicing as their preferred payment method.
  - Primary focus on supplier onboarding, especially large Whole-of-Government suppliers.
  - Working with Finance, Treasury and Services Australia on policy levers and technology change plans (eg. RMG417 refresh, payment times reporting and GovERP).
- State Government
  - 200 state and territories entities enabled.
  - Since last meeting, VIC, WA and QLD agencies have come on board. Their enablement will be slower than NSW and SA as they have Shared Services hubs (the consolidation of Government operations that are used by multiple parts of the same organisation).
- Local Government:
  - Hoping the regional hubs will help encourage councils to enable.
- Digital Service Providers
  - 35 eInvoicing-Ready products now available.
  - Surveyed eInvoicing-Ready providers to understand capability of software and planned improvements in the next 12 months.

Agenda Item 6: Other Business

- Other Business
  - Updating the SPF Terms of Reference
    - Updates are minor to reflect the new Agreements that came into effect last year.
    - Will be provided to Service Providers prior to the next meeting for consideration.
- Next meeting Tuesday 2 May 2023
- Meeting closed 12.35pm (AEST)

Action Item Summary

Open action items

Reference	Action Item	Responsible	Comment	Status
2023_02_28_1	AU PA will investigate options to include other document types in the monthly dashboard	Jennifer Evans		Open
2023_02_28_2	Service Providers receiving spam emails after having their email address published on the Peppol	Jarrod Wellings		Open

	website. AU PA to notify OpenPeppol			

Closed (closed at this meeting)

Reference	Action Item	Responsible	Comment	Status