



Minutes – A-NZ Service Provider Forum

Venue: Microsoft Teams meeting [Click here to join the meeting](#) | Ph: 07 2102 4599 ID: 476 906 411#

Date: 2 May 2023

Start: 11:00 AEST Finish: 13:00 AEST | **Start:** 13.00 NZST **Finish:** 15.00 NZST

Chairs: Mark Stockwell, Director AU PA and Mark Wierzbicki, General Manager, NZ PA

Contacts: Nerida Quinnell, Secretariat, AU PA and Craig Smith, Secretariat, NZ PA

Contact details: el invoicing@ato.gov.au | support@peppol.govt.nz

Members:

| | | |
|--------------------|---------------|-----------------------------------|
| Services Australia | Link4 | Pacific Commerce |
| Esker | IBM Australia | Pagero |
| Ozedi | Xaana | Payreq |
| MessageXchange | B2B Router | Luca+ |
| Storecove | Open Text | Cloud Trade Technologies |
| B2BE NZ | SAP SE | Capability Wise |
| Edicom Capital | Xero | Havi Technology |
| Celtrino | Tickstar | Basware Corporation |
| Fujifilm | Valtatech | Layer Security |
| Ezzydoc | Transzoft | Hitachi Energy Australia |
| Spend Console | HQ Engine | eCloud Business Services |
| Tie Kinetix | Unifiedpost | Inposia Solutions |
| Saphety Level | CNW | Canon Business Services Australia |
| SNI Teknoloji | Comarch | cbs Corporate Business Solutions |
| Tradeshift Belgium | | |

Observers:

Various Service Providers that have submitted an EOI

Item number 1 – Welcome

- The Chair (Mark Wierzbicki) welcomed attendees.
- The previous meeting's minutes were endorsed.
- Action Items

| Action Item | Description | Responsible | Update |
|--------------|--|-----------------------|--|
| 2023_02_28_1 | AU PA will investigate options to include other document types in the monthly dashboard. | Jennifer Evans, APA | <ul style="list-style-type: none"> - We will not be providing other document types in the dashboard due to a low number of SPs reporting them. - Peppol reporting is coming out in about 6 months and the requested data will be provided in their reports. - Action item closed |
| 2023_02_28_2 | Service Providers receiving spam emails after having their email address published on the Peppol website. AU PA to notify OpenPeppol | Jarrold Wellings, APA | <ul style="list-style-type: none"> - Advice issued via email to Service Providers on 3 April. - For service providers wishing to remove the email address this can be supplemented with a link to their website - To have details updated please contact info@peppol.eu - Action item closed |

Item number 2 – Peppol Authority Updates

Accreditation Process:

- Tradeshift Belgium S.A has become mutually accredited.
- Australia has 42 accredited service providers and New Zealand has 38.

A-NZ BAU Framework Updates:

- eDelivery Code Lists
 - OpenPeppol have sent several emails over the last couple of months about code list releases. Please check to see if you have received.
 - V8.4 refer email received on 2 March 2023.
 - v8.5 refer email received on 6 April 2023.
 - v8.5.1 refer email received on 21 April 2023.
- May Release
 - eProcurement
 - OpenPeppol emailed the Post-Award Community for the formal consultation/member review of eProcurement Request of Changes (RFCs).
 - Review period finished yesterday, 1 May 2023.

Item number 2 – Peppol Authority Updates

- RFCs had previously been discussed in the interactive webinar 13 February 2023.
- eInvoice
 - PEPPOL-COMMON-R050, which validates ABNs against the check-digit algorithm, is changing from a warning to a fatal for all Peppol documents.
 - A few bug fixes in the Schematrons.
 - A few A-NZ specific rules need to have their rule IDs updated to include the -AUNZ prefix.
- Schedule
 - A notification email was sent out on 24 April on the key dates of the A-NZ invoice release, that were based on a 4-week implementation period:
 - Review period: 24 April to 19 May
 - Publication date: 29 May
 - Mandatory date: 26 June
 - **NOTE re changes to the May release schedule since the meeting:**
 - OpenPeppol published the Post-Award May release on 6-May-23. The mandatory date for the eProcurement suite and BIS Billing is 7-Aug-23, allowing a 3-month implementation period due to the nature of the RfCs to eProcurement documents.
 - As a result, the implementation period for the A-NZ invoice specification will be lengthened from originally advised, to simplify deployments by implementers, even though there are no significant changes to the invoice.
 - Revised dates for the A-NZ specifications, as advised in our email 8-May-23 (attached):
 - Review period: 24 April to 19 May
 - Publication date: 29 May
 - **Mandatory date: 7 August**

Item number 3 – Service Provider Updates

- **Service Provider Update:**
 - A Service Provider brought to the Forum’s attention the impacts to the Business Message Envelope (SBDH) specification as part of the centralised reporting design, as indicated through the OpenPeppol consultation in October 2022.
 - OpenPeppol published the new version (v2.0.0) on 12-Apr-23.
 - The **mandatory** date for implementation of the updated SBDH specification is **12-Oct-23** and will not be dependent on when the centralised reporting specifications are implemented.
 - Please refer to <https://docs.peppol.eu/edelivery/> for eDelivery specifications and [change log](#).

Item number 3 – Service Provider Updates

- **A-NZ All Stakeholders Working Group**
 - Meeting was held on 30 March and two guidance documents are expected to be published soon as final (Attachments and Billing Scenarios).
 - The poll results were shared to reflect on the work the group has done and where to now. DSPANZ and A-NZ Peppol Authorities will continue to plan forward for how this group can operate effectively.
 - Next meeting will be in mid-late July.
 - Service Providers can read any focus group minutes or action items, they are available on the [DSPANZ website](#).
 - If anyone is interested in joining the focus groups please email [DSPANZ](#), [ATO](#) or [MBIE](#).
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Item number 4 – OpenPeppol Activities

- Peppol Community Updates
 - APP CMB – Update from Craig Smith and Simon Foster
 - An update release of the Internal Regulations will be released for member review within the next few weeks.
 - We are hoping to include an updated reporting policy to support implementation of the recently published reporting BIS. However, there are some legal and practical issues still to be resolved, so it is likely some elements of the policy will not be included in the upcoming release.
 - PoAC CMB – Update from Simon Foster
 - First set of changes that are breaking are mainly eProcurement.
 - Specs will be released soon.
 - eDelivery Community – Update from Mark Stockwell on behalf of Elly Stinchcombe
 - No further update that what has already been noted about code lists and SBDH.
 - Election Committee – Update from Manjeet Yadav
 - 15th General Assembly is to be held on 8 June
 - Submissions for vacant Candidacies were due 28 April.
 - Some positions have not received enough nominations so it is likely the nomination process will be extended for those positions.
 - An email from OpenPeppol about this week be sent shortly.
 - Nominees will be published on the Confluence website in coming days.
 - Registration is mandatory for those who plan to attend. Please complete the Registration Form and return it by email to ga@peppol.eu. Registration closes on June 2nd, 2023.
 - OpenPeppol working groups
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Item number 4 – OpenPeppol Activities

- Security
 - The working group is close to finalising the Request for Change – aiming for the end of May.
 - Once finalised it will go to APPCMB for change management – including consultation. We are encouraging all Service Providers to consider and provide any feedback
 - The working group will be briefing the PAC, SPC and CC shortly.
 - As Peppol is growing internationally, it is also becoming more complex, whole economies are becoming reliant on Peppol and cyber security fraud is only increasing.
 - Within the Request for Change there are 2 proposals
 - Peppol Security Requirements
 - Bring the Peppol network to baseline level of security – ISO27001. Equivalent or higher security frameworks can be added.
 - Peppol Security Committee
 - focus on security as a central pillar in the Peppol Framework, consider new frameworks (e.g. SOC2)
- Centralised Reporting
 - The centralised reporting BIS is ready to go but awaiting on advice on outstanding legal issues.
 - The policy and amendments will be sent for consultation in the next month
- Logistics Incubation
 - Completed the internal project review of Advanced Despatch Advice, with feedback to be addressed in coming weeks.
 - Schedule is very tight, but it's progressing quickly due to dedicated resources
 - Encourage anybody with an interest in the Logistics processes to join and actively participate in the Working Group.
 - Draft specifications are being published to <https://test-docs.peppol.eu/logistics/>. They are being continually updated by the project and are therefore not available for official member review yet.
- eDelivery Wildcard scheme
 - DDTs is now referred to as 'wildcard scheme'.
 - Updated Policy for use of identifiers is expected to be distributed by OpenPeppol for Member review shortly.
 - There will be a 4-week review period and we encourage your review because it will affect all Peppol Service Providers.
 - NOTE: Since the Service Provider Forum, the Peppol Policy for use of Identifiers v4.2.0 was issued for member review (4/5 May), with the review period finishing on 1-Jun-23. OpenPeppol will be running webinars to review the changes required, with a choice of two sessions on Tue 16-May or Wed 17-May (both at 9:00-11:00 CEST/17:00-19:00 AEST/19:00-21:00 NZST)
 - These changes might affect C1/C4 providers depending on their design/service offering. For example, if they execute a lookup prior to offering eInvoicing as a channel for an

Item number 4 – OpenPeppol Activities

invoice, they may need to implement a change to determine the 'best match' if there is no 'exact match'.

- Please ensure your C1/C4 partners in your various solutions are also aware of the proposed change.
 - PINT
 - Thank you to all who provided feedback to the recent member review of the 'base' PINT invoice specification, and those who participated in proof-of-concept testing.
 - Member review of 'base' PINT model completed in early April.
 - Next steps for the 'base' PINT specification
 - Update specs and validation artefacts based on feedback and internal quality reviews/testing.
 - Obtain Post-Award Change Mgt Board (CMB) and then Managing Committee approval.
 - Formal publication expected June/July.
 - Next steps for A-NZ
 - Progressing the initial draft of the A-NZ PINT specialisation.
 - The AU and NZ PAs are working with other PAs in the region to develop approaches and plans to support consultation and migration and will endeavour to align where it makes sense.
 - Message Level Acknowledgements
 - Currently writing the BIS. The draft will be completed shortly and brought to the working group for consideration.
 - The BIS won't be mandatory in the initial months, but this will give better options than the existing MLR.
 - If you wish to find further information you are able to find the [working group notes](#) on Confluence or reach out to [Simon Foster](#).
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Item number 5 – Adoption Update

- New Zealand Update
 - Central Government
 - Over 8,000 entities enabled
 - 12 events coming up in the month of May
 - Held a Central Government Agency CFO event on 30 March. 19 CFOs attended. The meeting focused on how to increase the volume of supplier eInvoices and how we support agencies with supplier onboarding.
 - MBIE (NZ PA) now has over 50 suppliers sending eInvoices and around 3% of the total monthly invoices are being sent as eInvoices.
 - 3 Councils are now live with eInvoicing.
 - We are continuing our approach of partnering in the local government sector. The team recently presented at a partner webinar for local government leaders with PwC.
 - Software
 - 37 software products listed on the NZ eInvoicing website.
 - A joint ATO-MBIE 'eInvoicing for software providers' webinar will be held on 24 May. The webinar is targeted at product managers and decision makers within software companies who provide software services to the A-NZ market that are not yet to implement eInvoicing so share with potential partners who you have been engaging with.
 - Large Business
 - Our next eInvoicing Adoption Leaders Group with large influential NZ businesses will be held next Monday 8 May.
 - We continue our joint focus with the ATO on businesses in the recruitment sector. We also have plans to host a joint ATO webinar with RCSA (recruitment industry body) on 30 May.
 - Communications and Marketing
 - Advertising (online, social media, Google search, radio – ads and phone out interviews) continues until the end of June.
 - A total of 64,000 visits to the eInvoicing website since the start of the campaign in late September 2022.
 - The Minister for Small Business sent a letter to responsible ministers of Central Government agencies, requesting them to write to their CEs. The letter encourages them to get supplier onboarding activity underway to ensure they meet their eInvoice volume targets.
 - Australia Update
 - Awareness
 - Attended the first lot of events since the last meeting including COSBOA annual conference.
 - Held the first of the new series of small business webinars, had good attendance, next one will be held May 31.
 - Beginning meetings with Shoalhaven Defence Group to spread eInvoicing awareness targeting their 300+ members.
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Item number 5 – Adoption Update

- Forums
 - Community of Practice for Operational Leaders (CoPol) was held in late March where supplier onboarding was the focus. The meeting featured presentations from Woolworths, City of Mandurah Council, and ATO Finance to share their diverse approaches and successes.
 - The Champions Adoption Network (CAN) was held early April. The meeting featured a panel session of big-4 advisors discussing observations, challenges and ideas to drive economy wide adoption.
 - Hunter Hub
 - Phase one is currently underway with awareness phase messaging kicking off on 22 May.
 - Finalising a communications pack similar to what we used for eInvoicing Week to hand out to out interested parties.
 - Phase two will begin with the launch on 20 July in Newcastle.
 - It will likely be a breakfast with keynote speeches from national and local champions.
 - After the breakfast there will be an information session for local businesses with booths available. If you are interested in participating, please respond to the EOI that will be sent out shortly.
 - Work has also begun to scope an enterprise event focusing on large and medium entities.
 - Federal Government
 - The focus has currently been on issues that the mandated Federal agencies are facing including the inconsistent application of data requirements and business rules is causing supplier frustration. We are holding a workshop with some of the larger agencies to address and find solutions for these issues.
 - Any issues that require further consultation with either brought to the ASWG or this forum.
 - DSP team
 - In the process of publishing Peppol checker tools that are publicly available and free to use on ato.gov. This will help to assist suppliers identify trading partners who they can send invoices to.
 - If you have a tool that meets this criteria provide a link to the [eInvoicing mailbox](#) by COB 5th of May
 - A joint ATO-MBIE '[eInvoicing for software providers' webinar](#)' will be held on 24 May. The webinar is targeted at product managers and decision makers within software companies who provide software services to the A-NZ market that are not yet to implement eInvoicing so share with potential partners who you have been engaging with.
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Item number 6 – Other Business

- **Updated Terms of Reference**
 - Update was needed to realign forum with the new agreements that took effect in July 2022
 - Only minor updates required eg. referring to appropriate clause in agreements.
 - Terms of Reference endorsed by the Service Providers.
 - Next meeting 18 July 2023
 - Meeting closed 12:20 AEST
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