



# Minutes – A–NZ Service Provider Forum

**Venue:** Microsoft Teams meeting

**Date:** 18 July 2023

**Start:** 11:00 AEST/ AEDT **Finish:** 13:00 AEST/AEDT | **Start:** 13:00 NZST **Finish:** 15:00 NZST

**Chairs:** Mark Stockwell, Director Australian Peppol Authority (APA) and  
Mark Wierzbicki, General Manager, New Zealand Peppol Authority (NZ PA)

**Contacts:** Nerida Quinnell, Secretariat, APA and Craig Smith, Secretariat, NZ PA

**Contact details:** [elInvoicing@ato.gov.au](mailto:elInvoicing@ato.gov.au) | [support@peppol.govt.nz](mailto:support@peppol.govt.nz)

## Members:

Services Australia	Link4	Pacific Commerce
Esker	IBM Australia	Pagero
Ozedi	Xaana	Payreq
MessageXchange	B2B Router	Luca+
Storecove	Open Text	Cloud Trade Technologies
B2BE NZ	SAP SE	Capability Wise
Edicom Capital	Xero	Havi Technology
Celtrino	Tickstar	Basware Corporation
Fujifilm	Valtatech	Layer Security
Ezzydoc	Transzoft	Hitachi Energy Australia
Spend Console	HQ Engine	eCloud Business Services
Tie Kinetix	Unifiedpost	Inposia Solutions
Saphety Level	CNW	Canon Business Services Australia
SNI Teknoloji	Comarch	cbs Corporate Business Solutions
Tradeshift Belgium	Billit	

## Observers:

Various Service Providers that have submitted an expression of interest to be accredited.

## Item number 1 – Welcome

- The Chair (Mark Stockwell) welcomed attendees.
  - The previous meeting's minutes were endorsed.
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## Item number 2 – Peppol Authority Updates

### Accreditation Process:

- Welcome to Billit who has recently been accredited by the APA and NZ PA.
- Australia has 43 accredited service providers and New Zealand has 39.

### A-NZ BAU Framework Updates:

- BIS Release (eProcurement and A-NZ)
    - Reminder: May 2023 release mandatory date is 7 August 2023.
  - eDelivery
    - No changes to the code lists since the last SPF.
    - <https://docs.peppol.eu/edelivery/codelists/index.html>
  - November Release
    - PoAC CMB and Peppol's Operating Office will host a second webinar on 6 September to cover the planned changes for November 2023 Release.
    - Webinar will also cover development of Logistics specifications and alignment with existing.
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## Item number 3 – Service Provider Updates

- **Service Provider Update:**
    - Nil update.
  - **A-NZ All Stakeholders Working Group**
    - The next meeting anticipated in September.
    - DSPANZ has launched an anonymous form for Service Providers to report issues or questions.
    - Reviewing the established best practice information; promoting to broader business community focusing on account payable teams.
    - If anyone is interested in joining or receiving notifications please email [DSPANZ](#), [ATO](#) or [MBIE](#).
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## Item number 4 – OpenPeppol Activities

- Peppol Community Updates
  - Managing Committee – Update from Craig Smith
    - Increase to members fees to occur to cover short term funding gaps. Managing Committee will consider OpenPeppol's budgetary position further after the European Summer.
    - PINT was approved and launched into production
    - Updated End Users Statistics Reporting spec v1.1.0 has been released, effective January 2024. Reports will be collated and distributed on a monthly basis which aligns with current A-NZ requirements.
    - Managing Committee have directed OpenPeppol's Operating Office to look at redesign of the Peppol Directory following concerns raised over the infrastructure.
  - APP CMB – Update from Craig Smith and Simon Foster
    - Consultation started for internal regulations, security and reporting, please check emails.
    - Planning to be more strategic in 2023/24, focusing on security, compliance management and improving relationships between Service Providers and Peppol Authorities.
    - OpenPeppol are working hard on organising an improved consultation process and to better position themselves for change management.
  - PoAC CMB – Update from Simon Foster
    - Reminder to Service Providers: check email spam/junk folders. There are a lot of consultation happening at the moment and the result will affect you, so please get involved.
  - eDelivery CMB – Update from Mark Stockwell on behalf of Elly Stinchcombe
    - No further update that what has already been noted
  - Election Committee – Update from Mark Stockwell on behalf of Manjeet Yadav
    - The General Assembly was held on 8 June.
    - Congratulations to the elected SPF members to various Peppol roles and communities. OpenPeppol working groups
  - Security
    - Working group has completed its mandate. Consultation will be managed by the APP CMB.
  - Centralised Reporting
    - Update to End Users Statistics Reporting has been published v1.1.0, effective Jan 2024. See OpenPeppol webinar [https://media.peppol.eu/webinars/20230713-Reporting\\_Webinar.mp4](https://media.peppol.eu/webinars/20230713-Reporting_Webinar.mp4)
  - Logistics
    - Led by BEAst (Swedish construction industry) and Offshore Norge (Norwegian energy and minerals industries) and sponsored by Swedish PA (DIGG).
    - Some documents had been in use as part of Peppol's extended-use policy, which allowed for some real-life testing.
    - Suite of documents has been issued for public review 9-Jul-23, feedback due 15-Sep-23 - <https://openpeppol.atlassian.net/wiki/spaces/RR/pages/3123642381/2023.07.07+Peppol+Logistics+specifications>.

## Item number 4 – OpenPeppol Activities

- Encourage everybody to actively participate in the review as the Europeans are very interested in the A-NZ perspective.
  - The group hopes that the specifications will be finalised for general use on the network by the end of the year.
  - Still to be determined whether Logistics will be managed via POAC or with a separate CMB.
  - PINT
    - PoAC, eDelivery and Managing Committee have all approved the 'base' PINT and updated the Policy for use of identifiers with provision for Wildcard receiving capabilities and use of Wildcard in Discovery.
    - They were published on 1-Jul-23:
      - <https://docs.peppol.eu/poac/pint/>
      - <https://docs.peppol.eu/edelivery/>
    - Regional specifications can now be drafted using that base PINT specification
    - This is a culmination of a lot of work, thanks to Service Providers who have invested time and expertise to strengthen the designs.
    - As per the Internal Regulations, the A-NZ specialisation will have a whole-of-network consultation, issued by OpenPeppol. Local PAs are responsible for decisions on feedback.
    - Thus, we have the ability to constrain the data model and functionality to that supported in the current A-NZ BIS Billing extension, to minimise change for local industry.
    - We will consult separately locally about migration timeframes, and support this with education and communication.
  - Message Level Acknowledgements (MLA)
    - The MLA working group has been renamed to 'message level exemption' or MLX.
    - The group recommended that response would only be sent if there was an error in receiving the invoice, but PAs that were consulted want a message sent every time an invoice is sent.
    - The working group is close to finalising a draft which will be consulted on shortly.
  - Open Peppol Mailing Lists
    - We often refer to announcements about changes, webinars, working groups, and Managing Committee decisions, which are issued via Peppol mailing lists.
    - ***If you are not on these mailing lists we highly recommend you sign up.***
      - [All Peppol Members](#)
      - [Service Providers](#)
      - [eDelivery](#)
      - [PoAC](#)
    - To determine which lists you are on, a 'List my other subscriptions' button is available on all user options pages.
    - Please contact OpenPeppol if you have any issues with the mailing lists.
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## Item number 5 – Adoption Update

- New Zealand Update
    - Are almost at 10,000 registrations.
    - During May we recorded 12% month-on-month growth (almost 1,000 new registrations).
    - Volumes also increased in May (2,423 eInvoices received which is +549 on prior month).
    - Much of this growth is on the back off the business.govt.nz newsletter.
    - Software
      - We continue to receive questions from organisations who can't see their software provider on the list. ***We ask all of you to speak to your software providers and encourage them to sign up to be Invoicing Ready.***
    - Large Business
      - We are focused on removing roadblocks to help high volume eInvoice senders go live.
      - By end of the year will be in a strong position with high volume senders and increased transaction volumes.
    - Over the next few months we plan to spend some time validating our platform for success, including the position of eInvoicing and strengthening our evidence base in the areas of security and data standardisation.
    - Communications and Marketing
      - Currently evaluating our 2022/23 marketing and communications activity.
      - We have quantitative research in field to measure awareness of eInvoicing as well as recall and effectiveness of our advertising messages, this, combined with other metrics will help inform the marketing and communications plans for next Financial Year.
      - Recently sent out an eInvoicing special edition newsletter to 800k+ business.govt.nz subscribers. We were able to see an uptick of businesses registering to receive eInvoices after the newsletter was sent out.
      - Earlier this year we did a push on getting MBIE's own suppliers to send eInvoices. To date we have 89 suppliers who have sent over 900 eInvoices.
  - Australia Update
    - Hunter Hub
      - The Hub launch and Enterprise Day is on 20 July.
      - These days will be run with HunterNet, Business Hunter and The Business Centre. The Australian Small Business and Family Enterprise Ombudsman, Bruce Billson will be the host A keynote address will be given by Sharon Claydon, MP, Federal Member for Newcastle.
      - There will be post-Launch activities from September-November including enterprise clinics, Hunter Innovation Festival Roadshows and finishing with NSW Small Business Month.
      - eInvoicing awareness has increased 10.5% in the Hunter region compared to 8.7% in Australia.
    - Construction Industry
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## Item number 5 – Adoption Update

- Focusing on the construction industry as they have the highest volume of small to medium enterprise.
- Raising awareness through in articles and case studies on Australian Institute of Credit Management (AICM) and Building Industry Credit Bureau (BICB) website and in newsletters.
- Looking at running a 'cluster pilot'. ***If you have any clients in the construction industry that would be interested in participating, please let us know.***
- Recruitment Industry
  - Focusing on recruitment as there is high number of suppliers to Federal Government.
  - Progressing with awareness, holding webinar for recruitment providers to Federal Government at the end of July.
  - Aiming to have top 26 providers adopting by the end of July 2024.
- Self-Service tools
  - The Value Assessment Tool (VAT) build is underway, looking to run private beta in August. Public release scheduled for late November/December. The VAT helps large and medium business assess their potential return on investment from eInvoicing and help them find an adoption pathway
  - The Peppol Checker (Ability to check if trading partners are registered on the Peppol network) tools have been published on the [ATO's website](#).
- 3 large business videos have been published on ATO TV
  - Woolworths - <https://publish.viostream.com/play/bi9or7od55hgk1>
  - Bunnings - <https://publish.viostream.com/play/bi9or7od55hfph>
  - BOC Gas - <https://publish.viostream.com/play/bi9or7od5591zy>
- Small business
  - Small business webinars continuing through to November.
  - These webinars aim to empower small and medium-sized enterprises (SMEs) with the knowledge required to embrace eInvoicing effectively and serve as an interactive platform to educate and engage participants.
  - The last two webinars have had good interest with almost 500 people registering to attend.
- Federal Government
  - Almost 12 months from the mandate supplier onboarding by Federal Government agencies is still slow.
  - We have been working with key agencies to work through blockers. This includes different interpretations of 5-day payment terms.
  - Also working with agencies' accounts teams to help better manage change processes and create best practice guides to onboarding suppliers.
  - ***We encourage all Service Providers to get in touch with their government agency clients to see if there is any support they can provide.***
- DSP team
  - Co-presented DSP webinar with MBIE/DSPANZ on May 24th. Successful event which had 153 registrations representing 77 software companies.

## Item number 5 – Adoption Update

- Thank you DSPANZ and MBIE for support in delivering the DSP webinar.
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## Item number 6 – Other Business

- No other business raised
  - Next meeting 10 October 2023
  - Meeting closed 12:10 AEST
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