



Minutes – A–NZ Service Provider Forum

Venue: Microsoft Teams meeting

Date: 10 October 2023

Start: 11:00 AEDT **Finish:** 13:00 AEST/AEDT | **Start:** 13:00 NZDT **Finish:** 15:00 NZDT

Chairs: Mark Stockwell, Director Australian Peppol Authority (APA) and
Mark Wierzbicki, General Manager, New Zealand Peppol Authority (NZ PA)

Contacts: Nerida Quinnell, Secretariat, APA and Craig Smith, Secretariat, NZ PA

Contact details: elInvoicing@ato.gov.au | elInvoicing@mbie.govt.nz

Members:

Services Australia	Link4	Pacific Commerce
Esker	IBM Australia	Pagero
Ozedi	Xaana	Payreq
MessageXchange	B2B Router	Luca+
Storecove	Open Text	Cloud Trade Technologies
B2BE NZ	SAP SE	Capability Wise
Edicom Capital	Xero	Havi Technology
Celtrino	Tickstar	Basware Corporation
Fujifilm	Valtatech	Layer Security
Ezzydoc	Transzoft	Hitachi Energy Australia
Spend Console	HQ Engine	eCloud Business Services
Tie Kinetix	Unifiedpost	Inposia Solutions
Saphety Level	CNW	Canon Business Services Australia
SNI Teknoloji	Comarch	cbs Corporate Business Solutions
Tradeshift Belgium	Billit	Taxilla Inc.

Observers:

Various Service Providers that have submitted an expression of interest to be accredited.

Item number 1 – Welcome

- The Chair (Mark Wierzbicki) welcomed attendees.
 - The previous meeting's minutes were endorsed.
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Item number 2 – Peppol Authority Updates

Accreditation Process:

- Welcome to Taxilla who has recently been accredited by the APA.
- Australia has 44 accredited service providers and New Zealand has 39.

A-NZ BAU Framework Updates:

- November BIS Release
 - Webinar
 - Webinar was held by POAC last month regarding the requests for change (RfC's) and impacts if they were to be included for the BIS Billing 3.0 November release.
 - Webinar presentations and recording at [POAC RFC Webinar 2023-09-06 - Post-Award Community \(POAC\) - Confluence \(atlassian.net\)](#)
 - Release
 - An email was sent out on 10 October for member review.
 - The changes to BIS Billing 3.0 are only code list updates and bug fixes, with some editorials in the BIS document.
 - If there are no further significant changes as a result of the member review, there will not be any major changes to the A-NZ specs.
 - It appears there are no significant changes in the eProcurement suite that would require a 3-month implementation period.
 - If no other changes are included in any of the Post-Award BIS, we expect a 4-week implementation period.
 - eDelivery
 - Code Lists:
 - v8.6 was released on 21-Aug-2023 - <https://docs.peppol.eu/edelivery/codelists/index.html>
 - Change Log - <https://docs.peppol.eu/edelivery/codelists/changelog.html>
 - SMP
 - Member review of SMP 1.3.0 issued on 29 September. Feedback is due 26 October
 - Further information can be found - <https://openpeppol.atlassian.net/wiki/spaces/RR/pages/3143204865/2023.09.28+review+SMP+1.3.0>.
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Item number 2 – Peppol Authority Updates

- PINT A-NZ Specifications
 - The A-NZ PAs have committed to migrating from the current specifications to the PINT A-NZ specifications.
 - There are 3 opportunities for local Service Providers to provide feedback
 - The first is the OpenPeppol led full-member review of PINT A-NZ specifications. Feedback due on 10 November.
 - [2023.09.18 PINT A-NZ specifications v0.9 - RFC Register + member reviews - Confluence \(atlassian.net\)](#)
 - This is your opportunity to comment on the PINT A-NZ (Billing & Self-billing) specifications.
 - The second is the A-NZ PA led engagement with local service providers to determine appropriate timeframes for the 'Phase In' and 'Phase Out' stages of the migration.
 - An engagement paper will be sent out very shortly. It will outline the changes and impacts that we have identified.
 - We will be holding 2 webinars in coming weeks.
 - The first to explain the changes and required activities we've identified.
 - The second webinar will be used to discuss the questions posed in the paper about the migration process and timeline.
 - The third opportunity to comment is the OpenPeppol led full-member review of the AU and NZ Peppol Authority Specific Requirements (or 'PASRs') which is likely to occur late 2023 or early in 2024.

Item number 3 – Service Provider Updates

- **Service Provider Update:**
 - The group were asked about any issues they have been seeing in the network.
 - Member Comments:
 - Seeing trends with organisations being happy to send Invoices through the elnvoicing network but not receive.
 - Possible explanation is use of legacy systems due to contracts End Users must honour. It was suggested that suppliers with legacy contracts contact receivers to discuss elnvoicing capability and amending existing contracts to include elnvoicing.
 - It was suggested that suppliers wishing to send elnvoices to first time receivers give them a courtesy call, to make the process as easy as possible.
 - New clients who are currently going through the testing/pilot phase are receiving unwanted elnvoices, as their receiving capability is registered in the Peppol network. Is there a way they can still do the testing while not being discoverable on the network?
 - It was suggested the client use an identifier other than their ABN for testing purposes.

Item number 3 – Service Provider Updates

- Seeking understanding of the official security requirements between C1-C2 and C3-C4 and if there is formal advice the service provider can provide their client/s?
 - Client/s can be pointed to the OpenPeppol requirements at [Peppol Interoperability Framework - OpenPeppol](#).
 - Formal legal agreements ensure that organisations involved in the Peppol Network act together in a trusted environment. The legal agreements are supported by the Internal Regulations for Use of the Peppol Network which includes policies for information security.
 - Australian Service Providers must adhere to specific standards including ISO and these are reviewed annually by the ATO as the APA. Any concerns / questions to elvoicing@ato.gov.au
- Seeking knowledge of antivirus software to scan attachments in Peppol documents
 - Another service provider noted they have a tool to do that.

Reference	Action Item	Responsible
202310/01	Is there official security advice Service Providers can send to clients	Australian Peppol Authority

- **A-NZ All Stakeholders Working Group**

- Meeting on 21 September was well attended with a broad spectrum of attendees
- Ran polls during the meeting to gain insights into issues being seen in the network and topics the group may like to tackle in the form of focus groups.
- Focus groups being considered are:
 - Supplier onboarding – how to make the experience better
 - Communication delivery issues, eg. Invoice status. End users indicated they would like more reassurance around where the elnvoice is in the system and if the elnvoice was received correctly.
- If anyone is interested in joining or receiving notifications please email [DSPANZ](#), [ATO](#) or [MBIE](#).

Item number 4 – OpenPeppol Activities

- Peppol Community Updates
 - Managing Committee – Update from Craig Smith
 - Formalised approval of Malaysia’s OpenPeppol membership application.
 - Noted continuing interest in the APAC region, with South Korea indicating an interest in joining OpenPeppol, with a focus on cross border traffic.
 - The MC has approved the members of the Peppol/EESPA incubation project monitoring committee.

Item number 4 – OpenPeppol Activities

- Reviewing OpenPeppol's revenue model, with a working group to be set up by the end of 2023
- APP CMB – Update from Craig Smith
 - Received over 100 feedback submissions on the Internal regulations.
 - Most of the focus for the rest of the year is to work through the priority issues identified in submissions
 - The role and responsibilities of Change Management Boards.
 - The right to appeal of final decisions on changes to technical and other artefacts
 - Reporting requirements
 - Consistent use or terminology in policies and procedures relating to change management
 - Ensuring Peppol Authorities ability to use the Peppol Directory is not constrained.
 - Continuing to consult on the updated security arrangements is still high on the agenda, however that review will likely be pushed to early 2024 and may be allocated to the Security Committee (when constituted) for action.
 - No updates provided for the POAC CMB, eDelivery CMB and Election Committee.
 - Exchange Summits
 - Dublin – 2-4 October
 - Agenda and some presentations on the website - [E-Invoicing Exchange Summit: Agenda Europe \(exchange-summit.com\)](https://www.exchange-summit.com)
 - Singapore – 4-6 December
 - Australia and New Zealand Peppol Authorities are both presenting on Day 1
 - Agenda available on the website - <https://www.exchange-summit.com/events/asia/agenda>
 - End user Reporting
 - Central Reporting is on track for commencing in January 2024.
 - Service Providers will also continue to submit reports to the Peppol Authorities until further advice is provided.
 - On 19 September OpenPeppol held a webinar on the updates to the End User Statistics Reporting Specifications. <https://media.peppol.eu/webinars/Webinar%20Reporting-20230919.mp4>
 - Logistics
 - The Logistics Working Group is currently going through the feedback comments and hope to have those resolved over the next couple of weeks.
 - Documents will be published by the end of the year.
 - The group is still considering if Logistics will be its own domain or a sub domain under PoAC.

Item number 5 – Adoption Update

- New Zealand Update
 - 10,000+ businesses registered at the end of August.
 - Volumes are expected to increase significantly in the lead up to Christmas as many organisations in the recruitment sector are on track to start sending to government.
 - New Zealand Government is holding an election on 14 October. Regardless of outcome, eInvoicing is well positioned either way – noting it was originally a National led initiative back in 2016.
 - Government
 - Close to 40 government agencies now enabled to receive.
 - An all of Government CFO Forum held this week will be featuring eInvoicing on their agenda
 - Large Business
 - Five new member organisations are joining our eInvoicing Adoption Leaders Group – Air NZ, BNZ, Kiwibank, Foodstuffs NI and Freightways Group. Next meeting to be held early November
 - Events
 - The team hosted community of practice event for large businesses and central government agencies. At our large business community of practice, we talked about the changed IRD rules for tax invoices and options for NZBN data matching.
 - Software
 - 44 eInvoicing Ready providers have now been listed on the website.
 - The team are looking to expand the information about service providers that is listed on the NZ website (eg. document types supported, contextual information) - will look to align to the ATO's format.
 - Marketing and Communications
 - Held an online survey of 1,000 decision makers partly or fully responsible for eInvoicing in their business/organisation
 - The survey ran from 26 June to 16 July
 - We have seen an increase in awareness of eInvoicing and its benefits. However, the misunderstanding continues to centre around the perception that eInvoicing is emailing a PDF invoice.
 - The insights from the survey will inform our messaging and approach for the upcoming financial year.
 - We plan to leverage 2022/23 messaging.
 - Highlight small business momentum.
 - Target specific sectors/industries

Item number 5 – Adoption Update

- Australia Update
 - The team recently had Deloitte Access Economics complete a Market Review. The focus of the review was to identify strategies to deploy to Australian environment. Much of the information we received aligns with New Zealand’s research.
 - With the information received from the Market Review we are shifting our focus on the future years and preparing a submission to Government early next year in time for the Budget.
 - We will be consulting all our stakeholders on how to best progress invoicing in Australia, Government is open to suggestions on this.
 - Similarly, a recent report commissioned by Government on Payment Time Reporting Scheme included a chapter on invoicing. It was very supportive of invoicing contributing to reducing payment times and its other benefits.
 - Government supplier onboarding remains an operational focus for us. Continuing to gain understanding on why key issues are occurring, so we can put in place mitigations and remedies.
 - Hunter Hub
 - Didn’t see the results we expected and finishing events ending with NSW Small Business month, we will also be attending the Hunter Innovation Festival (19 October) and Roadshows this week.
 - DSP team
 - The DSP webinar recording is in the final stages of publishing and will be placed on the Software Developers Website in the coming weeks.
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Item number 6 – Other Business

- No other business raised
 - Next meeting 12 December 2023
 - Meeting closed 12.15 AEDT
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