Tax file number declaration

! This declaration is **NOT** an application for a tax file number.

To be signed by the PAYEE and returned to the PAYER
■ Read all the instructions provided by the payer before you complete this declaration.

Payer [   ] **ABN (or WPN)** [   ]

1 What is your tax file number (TFN)? [   ]

2 What is your name?

Title: Mr [ ]   Mrs [ ]   Miss [ ]   Ms [ ]   Other [   ]

Surname or family name
[   ]

First given name
[   ]

Other given names
[   ]

3 What is your home address in Australia?
[   ]
[   ]

Suburb/town
[   ]

State/territory
[   ]

Postcode
[   ]

4 If you have changed your name since you last dealt with the ATO, show your previous name details.

Surname or family name
[   ]

First given name
[   ]

Other given names
[   ]

5 What is your primary email address?
[   ]

6 What is your date of birth?   Day [   ] / Month [   ] / Year [   ]

7 On what basis are you paid?

Full time employment [ ]   Part time employment [ ]   Labour hire [ ]   Superannuation or annuity income stream [ ]   Casual employment [ ]

8 I am

An Australian resident for tax purposes [ ]   A foreign resident for tax purposes [ ]   A working holiday maker [ ]

9 Do you want to claim the tax-free threshold from this payer?

No [ ]   Yes [ ]

Only claim the tax-free threshold from one payer at a time, unless your total income from all sources for the financial year will be less than the tax-free threshold. Answer no here if you are a foreign resident or working holiday maker, except if you are a foreign resident in receipt of an Australian Government pension or allowance.

10 Do you have a Higher Education Loan Program (HELP), VET Student Loan (VSL), Financial Supplement (FS), Student Start-up Loan (SSL) or Australian Apprenticeship Support Loan (AASL) debt?

No [ ]   Yes [ ] ▶ If **Yes** your payer will withhold additional amounts to cover any compulsory repayment that may be raised on your notice of assessment

DECLARATION by payee: *I declare that the information I have given is true and correct.*

Signature
[   ]

Date   Day [   ] / Month [   ] / Year [   ]

N.B. There are penalties for deliberately making a false or misleading statement

NAT 74911-11.2024   **In confidence** (when completed)