



<b>Agenda</b> web v1.01 (v1.01 – updated action items)		<b>File ref:</b> 20190213_STPTC
<b>Title:</b> <b>Single Touch Payroll (STP) Technical Committee meeting</b>		
<b>Issue date:</b> 12 <sup>th</sup> February 2019		
<b>Venue:</b> via Webex®		
<b>Event date:</b> <b>13<sup>th</sup> February, 2019</b>	<b>Start:</b> 14:00 PM (AEDT)	<b>Finish by:</b> 15:30 PM
<b>Publications:</b> Documentation including outcomes for this meeting will be published at: <a href="https://softwaredevelopers.ato.gov.au/STPTC20190213">https://softwaredevelopers.ato.gov.au/STPTC20190213</a> Also refer to STPTC main page: <a href="https://softwaredevelopers.ato.gov.au/STPTC">https://softwaredevelopers.ato.gov.au/STPTC</a>		
<b>Contact</b> <a href="mailto:STPTC@ato.gov.au">STPTC@ato.gov.au</a> Please copy <a href="mailto:DPO@ato.gov.au">DPO@ato.gov.au</a> into all communications		
<b>Participants</b>	This is a closed meeting restricted to <u>members of the STP technical committee</u> DSPs who are not members may contribute suggestions either via member from their market segment or direct via <a href="mailto:STPTC@ato.gov.au">STPTC@ato.gov.au</a>	

#	Topic
1.	<p><b>Welcome and purpose of the committee</b></p> <p><i>The meeting will respectfully acknowledge the traditional owners and custodians of country throughout Australia and their continuing connection to land, waters and community. The meeting will pay respect to them and their cultures, and elders past and present.</i></p> <p>a) Welcome to new members and continuing members Ref: <a href="#">Membership list 2019</a></p> <p>b) Acknowledgment of commitment by DSPs</p> <p>c) Reminder of expectations</p> <ul style="list-style-type: none"> <li>Members are representatives (not just of own company or ATO team)</li> <li>The group's capacity is to make recommendations not approvals or endorsements</li> <li>The committee is not an information or communication forum</li> </ul> <p>d) Congratulations on STPTC past achievements</p>
2.	<p><b>Items arising from previous meeting</b></p> <p>Ref: Outcomes of <a href="#">STPTC meeting 05 December 2018</a></p> <p>Issues arising</p> <p>a) Corrections / edits / acceptance</p> <p>b) STPTC achievements 2017 &amp; 2018: <a href="#">An outcomes summary document for 2018 (PDF, 455KB)</a> was published to the STPTC main page</p>
3.	<p><b>STPTC standing item: New technical issues relating to STP</b></p> <p>All DSPs including non-members are encouraged to submit items in advance via <a href="mailto:STPTC@ato.gov.au">STPTC@ato.gov.au</a></p> <ul style="list-style-type: none"> <li>DSPs may raise new technical-strategic matters which impact whole of industry</li> </ul> <p><b>IMPORTANT:</b> This session is <b>not for matters relating to incidents or issues which are specific to a DSP's individual company</b>, and which should be raised with DPO and/or account managers outside of the STPTC</p>

4. **STPTC standing item: Awareness of activities in other STP engagement groups impacting technical decisions**

Targeted outcome: Members to identify if there is impact on STP **technical** matters (from the perspective of whole-of-industry”) arising from recent events including (but not limited to) the following selection:

**STP project** <https://softwaredevelopers.ato.gov.au/STP>

19.01.2019 **ATO contacting employers** with <19 employees

21.01.2019 Interest by “**top 100 employers**” on using employee **commencement services**.

**STP Updates** <https://softwaredevelopers.ato.gov.au/STPupdate>

18.12.2018 **STP Update** for [Dec 2018 \(PDF\)](#) – Statistics and issues

**STPAG:** <https://softwaredevelopers.ato.gov.au/STPAdvisoryGroup>

22.11.2018 **STPAG meeting outcomes**

<https://softwaredevelopers.ato.gov.au/STPAG22112018>

**STP for Practitioner Lodgment Services(PLS)**

<https://softwaredevelopers.ato.gov.au/PLSservicesSTP>

03.12.2018 **STP-PLS Working Group meeting**

<https://softwaredevelopers.ato.gov.au/STPPLSSWG03122018>

**DIGITAL IDENTITY:** <https://softwaredevelopers.ato.gov.au/DigitalIdentityWG>

11.12.2018 **Dig-ID Working group meeting**

[https://softwaredevelopers.ato.gov.au/DigitalIdentityWG\\_20181211](https://softwaredevelopers.ato.gov.au/DigitalIdentityWG_20181211)

**OPERATIONAL FRAMEWORK**

[https://softwaredevelopers.ato.gov.au/operational\\_framework](https://softwaredevelopers.ato.gov.au/operational_framework)

30.11.2018 **closure of feedback** on Updated Requirements

<https://softwaredevelopers.ato.gov.au/updatedDSPOperationalFrameworkRequirements>

02.01.2019 **Update to clarify OP-F/work** following feedback

<https://softwaredevelopers.ato.gov.au/RequirementsforDSPs>

**DPO news** <https://softwaredevelopers.ato.gov.au/Whats-new>

15.01.2019 **STP Employee Commencement BIG v2.0**

<https://softwaredevelopers.ato.gov.au/STPempcommencBIG>

29.01.2019 **TFN dec self-print** specification v1.1.3 released

<https://softwaredevelopers.ato.gov.au/TFNselfprintspecification>

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5. **STPTC standing item: Schedule**

Ref: [https://softwaredevelopers.ato.gov.au/eCommerce\\_Schedules\\_and\\_Scope](https://softwaredevelopers.ato.gov.au/eCommerce_Schedules_and_Scope)

**STP Schedule “Plan on a Page”**

**STP Technical Change Roadmap** .

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6. **STPTC standing item: Common production or EVTE incidents needing STPTC consideration**

Ref: [https://softwaredevelopers.ato.gov.au/known\\_incidents\\_and\\_lists](https://softwaredevelopers.ato.gov.au/known_incidents_and_lists)

This session is for all STPTC members to identify and recommend, where possible, identify **common**, broad technical solutions or workarounds for problems.

IMPORTANT:

1. This agenda session is **not** to walkthrough the latest open incidents.

2. Issues which are specific to individual DSPs should be progressed or reviewed via the [On-Line-Services-for-DSPs](#) or via DPO or [account manager](#))

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## STPTC focus group: TFND v PAYEVNT data structures

Ref: [https://softwaredevelopers.ato.gov.au/STPTCFG-TFNDEC\\_data\\_2019](https://softwaredevelopers.ato.gov.au/STPTCFG-TFNDEC_data_2019)

- Update on [outcomes of workshop 16<sup>th</sup> Jan 2019 \(PDF\)](#)
- Outline of next steps



8.

## ACTION ITEMS

### a) Previous open action items: (as at date of issue of this agenda)

**A0164:** *ATO to facilitate and investigation into the reports of AUTH007 errors being received by one DSP, then to*

**a)** *resolve specific AUTH007 errors offline with the specific DSP specific issue.*

Previous updates:

26/10/2018 Incident (DSPPT-608, INC000033867335) logged.

13/11/2018 DSP provided payload data for review.

05/12/2018 Incident continuing to be investigated for root cause and other instances attached to this incident

12/02/2019 – Frequency of error has reduced.

Found that a “re-send” by the DSP can rectify

**Propose to CLOSE** for tracking by STPTC

and/or

**b)** *escalate if AUTH007 error is found to be a common issue impacting all SSPs*

Previous Updates:

15/11/2018 ATO seeking to clarify whether AUTH007 errors should occur when an SSP is used.

05/12/2018

- each incident is being investigated and manually progressed
- Some are being found to be not authorisation errors but caused by timeouts
- One option is to implement some additional error codes
  - DSPs or clients should continue to log incidents each time to help resolve

12/02/2019 – confirmed issue is not impacting other SSPs. Only impacts one SSP.

**Propose to CLOSE** for tracking by STPTC

**A0173:** *ATO to investigate reports of ATO systems still processing message despite the message exceeding response time. Reported in relation to messages sent via SSP. (Reported by Graham Coutts)*

Update 12/2/2019 – Investigations have not revealed any incidents having been raised. ATO notes this symptom could be due to multiple causes (e.g. stuck messages resolved and subsequently being made available for pull)

**Propose to be CLOSED**

**A0174:** *ATO to establish a new focus group: TFND-v-PAYEVNT-data-structures*

16/01/2019: [Focus group established](#) and workshop held 16/01/2019.

**ACTION CLOSED**

**A0175:** *ATO to advise where information will be provided/published to software industry in regard to deployment of changes (8/12/) regarding the extension of time to “re-pull” messages from 48 hours to 30 days.*

12/02/2019 As this change, for STP, is not the ATO’s norm/standard for digital services, the DPO account managers are notifying DSPs as needed. No specific documentation is planned.

**Propose to be CLOSED**



## ACTION ITEMS - continued

**A0176:** *ATO to report on ATO's plans in regard to DSP requests to provide greater visibility of current-outage reasons and known issues impacting production.*

12/02/2019 – ATO is constantly seeking to improve the detail of reasons for outages where possible, efficient and relevant. In the case of fixes to address specific incidents reported by specific DSPs, those DSPs are advised directly and updated in the [Incident Lists](#).

**Propose to be CLOSED**

**A0177:** *ATO to provide information on where details of the "Materiality thresholds for defences" is published.*

12/2/2019 The materiality threshold levels for STP will be published to the ato.gov website, but the levels are still subject to policy approval by ATO. The publication of the information will be as soon as possible after approval, and alerted to DSPs via [DPO's newsletter](#) and the "[What's new](#)" Publication is likely in March 2019.

**Propose to be CLOSED**

### b) Previous action items as watching briefs:

**A0170:** *ATO to get estimate of time frame to address changes to TFNDEC in regard to alternate text for employers' declarations (i.e. in addition to the current declaration which is specific to tax-agents).*

Previous update

5/12/2018: New declaration will be updated into the new version of the Taxpayer Declaration Guide, likely during the 1<sup>st</sup> quarter of 2019

**Action continuing as a "watching brief"**

## 9. Close

- **Next meeting:**

Scheduled: Wed 1<sup>st</sup> May 2019 14:00 (AEST)

Invitations will issue to members.

Suggested agenda items are encouraged in advance.

### Reminders to members

Monitor these links:

<https://softwaredevelopers.ato.gov.au/Whats-new>

<https://softwaredevelopers.ato.gov.au/upcomingengagements>

<https://softwaredevelopers.ato.gov.au/Functional-issues>

[https://softwaredevelopers.ato.gov.au/known\\_incidents\\_and\\_lists](https://softwaredevelopers.ato.gov.au/known_incidents_and_lists)