



Key Outcomes

UNCLASSIFIED External

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| Title: | DARG focus group – Early access to development artefacts | | |
| Issue date: | 7 August 2019 | | |
| Venue: | Webex | | |
| Event date: | 17 July 2019 | Start: 10:30am | Finish: 11:30am |

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| Chair: | Sonia Lark | Facilitator: | Danielle Miller |
| Contact | Sonia Lark | Contact phone: | 02 4725 7460 |

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| Attendees: names/section | ATO - Carl Bennett, Kylie Johnston, Sonia Lark, Danielle Miller, Julie Sen, David Baker, Irma Briggs, Kim McConaghy, Steven Irving Industry - Darin Carter (Sage), David Kyle (TaxLab), Christine Savva (MYOB), David Field (Ozedi), Andrew Sprankling (Xero) |
| Apologies: name/section | ATO - Paul Dwyer, Michael Ferris Industry - Rohan Walder (Xero), Koustubh Bandyopadhyay (CBA), Kevin Johnson (Reckon), Andrew E. Smith (MYOB), David Kyle (Tax Lab), Karl Farrand (TaxLab) |

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| Next meeting | TBA |
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Open Discussion

Danielle Miller opened the meeting with a quick recap of the previous meeting, and the outcomes have been published.

The two discussion themes were:

Guiding Principles

Kylie Johnston provided an overview of the Guiding Principles which can be applied to the early release of development artefacts to DSPs. The group validated these principles, citing the need to provide adequate lead-in times for new services and early consultation.

Open Discussion

The guiding principles allows for a holistic approach to deliver early access to development artefacts. However, depending on the type of document, the driver of the change or service, these principles may be considered flexible.

Proposal of new artefacts

Kim McConaghy presented a modified version of the ATO SBR Logical Artefact Map; the current version is available on sbr.gov.au. 8 new documents were proposed to the working group:

- ATO Roadmap
- Administrative Design (Blueprint)
- Business Delivery Strategy
- Solution Summary
- User Experience/Use cases
- High Level Service Design
- High Level Service Design Closure
- Release Calendar

The group agreed that all documents would be beneficial to DSPs. The following document features were preferred by DSPs:

- Roadmap should provide a service level view, similar to Tax Time
- Release calendar as a PDF document like the 'Plan on a page'. However the level of detail may vary as the complexity and scale of change will differ between DSPs.

Next steps

The ATO will:

- Create dummy documents and provide to the group for feedback and prioritisation
- Trial the release of development artefacts for a new service (such as Shares and Units) on Jira Confluence in the near future.

An update will be presented at the next DARG meeting on 30 July 2019. A follow up working group meeting will be scheduled in August.