



Agenda

Title:	Single Touch Payroll Design Working Group		
Issue date:	5 February 2018		
Venue:	Web-ex – please refer to calendar invite for details		
Event date:	8 February 2018	Start: 10:00am AEDST	Finish: 11:30am AEDST
Chair:	Michael Karavas	Secretariat:	Michelle Siebert
Contact	Michelle Siebert	Contact phone:	02 6216 2006

Item	Time	Topic	Purpose	Presented by
1	10:00 – 10:10	Introduction	Welcome members, the purpose of the meeting and expected outcomes.	Michael Karavas
2	10.10 – 10.20	STP Advisory Group Update	Provide members with an update from the recent Advisory Group.	John Shepherd
3	10.20 – 10.35	Deferrals and Exemptions	Provide an update on the Deferrals and Exemptions framework	Michael Karavas/ Francis Cheng
4	10.35 – 10.45	Client Engagement Focus Group	To provide an update on the Client Engagement Focus group.	Colleen Colquhoun
5	10.45 – 10.55	Employee Commencement	To provide an update on the Employee Commencement focus group.	Ian Colhoun
6	10.55 – 11.10	PAYGW & Activity Statement overview	To provide an overview on the progress of the PAYGW & Activity Statement Focus group.	Tiffany Waters
7	11.10 – 11.20	Scenarios Focus Group	To provide an update on the Scenarios Focus group	Michael Karavas/ Shane Genford

Item	Time	Topic	Purpose	Presented by
8	11.20 – 11.25	Other Business	<ul style="list-style-type: none">DSP STP Enquiries	Michael Karavas
9	11.25 – 11.30	Next steps	Discuss next steps	Michael Karavas