

Agenda

Title: Single Touch Payroll Readiness Working Group

Issue date: 31 May 2018

Venue: WebEx

Event date: 6 June 2018 Start: 10am Finish: 1pm

Chair: Lainie Alexander, Director Stakeholder Engagement and Transition, STP

Co-chair: Daren Glanville, Director Internal Business Readiness, STP

Contact Victoria Kelsey Contact phone: 02 6216 4113

Attendees: Samantha Moorhead, ADP Payroll Solutions

Jason Low, The Association for Payroll Specialists

Jamie Hancock, Australian Payroll Association

Christine Morris-Jones, Fast Track

Amanda Gascoigne, Gascoigne Consulting

Matthew Addison, Institute of Certified Bookkeepers

Kitty Tsung, Lion

Tanya Brock, Woolworths
Delrene Burton, Woolworths

Ellen Tjahjana, MYOB

Chris Biddle, Qube

Ray Waughman, Single Touch

Chris Denney, SuperChoice Martin Etherington, Xero

Carla McNaughton, QLD Health

John Shepherd, Assistant Commissioner, Single Touch Payroll Program Lead - ATO

Daren Glanville, Internal Business Readiness, Single Touch Payroll – ATO Lainie Alexander, Stakeholder Engagement, Single Touch Payroll – ATO

Marilena Bressan, Client Engagement, Single Touch Payroll - ATO

Ruth Larkings, Communications, Single Touch Payroll – ATO

Kylie Johnston, Digital Partnership Office (DPO) – ATO Luke Beaman, Digital Partnership Office (DPO) – ATO

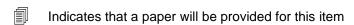
Donna Chapman, People Change Management, Single Touch Payroll - ATO

Victoria Kelsey, Secretariat, Single Touch Payroll - ATO

Guests

Apologies: Anna Ryan, Communications, Single Touch Payroll – ATO

Item	Time	Topic	Purpose	Presented by
1	10:00 to 10:10 10 mins	Welcome	Discussion	Lainie Alexander Daren Glanville
2 🗐	10:10 to 10:55 45 mins	STP Status update • Dashboard report	Feedback	Lainie Alexander Daren Glanville
3	10:55 to 11:35 40 mins	 Word on the street' Industry members to share insights into what they are hearing about STP ATO members to share insights into what they are hearing about STP 	Feedback	Industry members Lainie Alexander
	11:35 to 11:45	BREAK		
4 🗐	11:45 to 12:20 35 mins	 STP Focus Area updates DSP Progress – Operational Framework Client Engagement Industry Transition 	Discussion	Kylie Johnston Marilena Bressan Lainie Alexander
5 🗐	12:20 to 12:35	STP Communications Plan update STP Campaign Overview	Discussion	Ruth Larkings
6 🗐	12:35 to 12:50 15 mins	Update from Tailored Micro Solutions Focus Group Meetings	Discussion	John Shepherd
7 🗐	12:50 to 13:00 10 mins	Other business 7.1 Accept previous minutes 7.2 Action items update CLOSE	Endorsement	Lainie Alexander Daren Glanville



NOTE: The next Readiness Working Group meeting will be held on 11 July 2018.